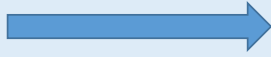


**American Rescue Plan Act - Appropriation**  
(to be submitted to OMB)

**COUNTY OF ALBANY**  
**AMERICAN RESCUE PLAN ACT - PROPOSED PROJECT FORM**

The American Rescue Plan Act provides resources for the Town to respond to the COVID-19 public health emergency and the resulting economic impact through programs and services that fall within several categories of eligible uses listed to the right. Only projects that relate to the COVID-19 pandemic may be considered.



**Primary ARPA Eligible Use Categories**



**Support Public Health Response**

Fund COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff



**Replace Public Sector Revenue Loss**

Use funds to provide government services to the extent of the reduction in revenue experienced due to the pandemic



**Water and Sewer Infrastructure**

Make necessary investments to improve access to clean drinking water and invest in wastewater and stormwater infrastructure



**Address Negative Economic Impacts**

Respond to economic harms to workers, families, small businesses, impacted industries, and the public sector



**Premium Pay for Essential Workers**

Offer additional support to those who have and will bear the greatest health risks because of their service in critical infrastructure sectors



**Broadband Infrastructure**

Make necessary investments to provide unserved or underserved locations with new or expanded broadband access

**Project Name**  
**Department**  
**Project Manager**  
**ARPA Expenditure Category**

**Migrating Albany County's Enterprise Resource Planning (ERP) System to the Cloud**

**Division of Information Services**

**Patrick Alderson**

**Project Description**

The Division of Information Services is proposing to migrate Albany County's enterprise resource planning (ERP) tool to the cloud to improve accessibility and scalability, reduce maintenance needs, enhance security, and ensure greater resiliency in disaster recovery. This project positions Albany County to have better integration options with other cloud services and applications, which can streamline Department's workflows and business processes. Additionally this project will enhance existing functionalities by adding employee self service capabilities to the ERP, adding recruiting modules, and adding content management to our ERP (which will improve data classification within the ERP, as well as financial and employee document management).

**Decision process**

Please describe how the department came to recommend this project to the initial decision team. Was this an existing planned project, is there high community desire for this project, etc.? This is required for funder documentation.

The Division of Information Services is routinely evaluating the tools/applications we deploy in the Albany County environment to ensure they're meeting business needs, can be maintained, and leverage the latest security standards. Organizations today have shifted toward hosted ERP solutions driven by the advantages of cloud technology, and Albany County has likewise been considering this move as part of our strategic plan. After this project is implemented, Albany County will be more resilient to business interruptions and will have added applications to Human Resource's portfolio which will create internal efficiencies and improve employee satisfaction with onboarding processes.

**Describe the public benefit of this program**

Please identify who will benefit and provide other information on project that would be appropriate

This project will indirectly benefit all County residents. This project positions Albany County to have better integration options with other cloud services and applications. If successful, a hosted ERP will facilitate the integration of online services, making it easier for residents to pay delinquent tax bills, apply for permits, or access public records.

**Project Timeline**

Please describe the key project milestones/dates/deadlines including the project planning, implementation, evaluation, and close-out phases as applicable.

The project will begin implementation as soon as we've received approval, with go live estimated in Q3/Q4 of 2025. Draft project plan/timeline attached.

**What is the project budget**

Please describe the proposed project cost, how much ARPA aid would be needed and will the proposed project require a long-term fiscal commitment from the Town after the ARPA funds are utilized

The project total is \$844,475. DIS is requesting \$173,377 in ARPA funds to cover implementation and a portion of year 1 start-up costs. Albany County DIS will need to budget \$744,643 in annual recurring licensing for this application.

**Other Funding:**

Does the proposed project include or anticipate funding from any other sources? If yes, then please describe any other funding source(s).

Yes, both the Department of Audit and Control and the Department of Human Resources have received ARPA funding for various aspects of this project.