



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-5332, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Department of General Services requests authorization to enter into an agreement with Upstate Companies, LLC for Window upgrades at the Albany County Marillac Shelter

Date:	March 26, 2024
Submitted By:	David M Latina
Department:	General Services
Title:	Commissioner
Phone:	518-447-7210
Department Rep.	
Attending Meeting:	Commissioner Latina

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel

- Personnel Non-Individual
- Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Upstate Companies, LLC
1690 State Highway 8
Mount Upton, NY 13809

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$160,809.00
Scope of Services: Remove existing non-insulated windows and install new insulated windows in each of the twenty four residential units.

Bond Res. No.: Res. No 503 of 2017 HKUV
Date of Adoption: December 4, 2017

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes No

Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.

Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: 1620-4046

Appropriation Amount: \$160.809.00

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.

State: Click or tap here to enter text.

County: 100%

Local: Click or tap here to enter text.

Original Awarding Agency / Funder:

Click or tap here to enter text.

New York State Pass-Through Agency (if applicable):

Click or tap here to enter text.

Term

Term: (Start and end date) Projected June 1, 2024 through November 30, 2025

Length of Contract: Eighteen Months

Impact on Pending Litigation Yes No

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

The Department of General Services requests authorization to enter into an agreement with Upstate Companies, LLC for Window upgrades at the Albany County Marillac Shelter at a proposed cost of \$160.809 which includes a 10% Contingency Allowance of the Base Proposal Price (\$146,190 + \$14,690).

The Department of General Services solicited a proposal for this project located at 195 Washington Avenue Ext., Albany, NY 12203 utilizing the Town of Greece, NY statewide Job Order Contracting Services. The Town of Greece extends these services to other eligible governmental entities including all government agencies, education agencies including colleges and universities pursuant to NYS General Municipal Law, allowing them access to complete repair, renovation and maintenance services at competitively solicited prices. Albany County Purchasing Division has also determined that the Town of Greece, NY statewide Job Order Contracting Services meets the requirements of N.Y. Gen. Mun. Law and the County's Procurement Policies.

These upgrades will remove existing non-insulated windows and install new insulated windows in each of the twenty four residential units.

Costs for these upgrades will be covered by bond, Res. No 503 of 2017 HKUV.

The contract term will commence upon the signing of the contract and remain in effect through to the completion of the project. The Projected term of the contract is June 1, 2024 through November 30, 2025