



Department of Taxation and Finance  
Office of Real Property Tax Services

# Application for Corrected Tax Roll

**RP-554**  
(12/19)

## Part 1 – General information: To be completed in duplicate by the applicant.

|  |                        |  |   |
|--|------------------------|--|---|
| Names of owners<br>Schenectady Gospel & Chapel of Christian & Missionary Alliance  |                        |  |   |
| Mailing address of owners (number and street or PO box)<br>3313 Carman Rd  |                        | Location of property (street address)<br>3191 Woodhaven Dr |   |
| City, village, or post office<br>Schenectady   | State<br>NY            | ZIP code<br>12303  | City, town, or village<br>Guilderland   |
| Daytime contact number<br>518-956-3937   | Evening contact number |  | Tax map number of section/block/lot: Property identification (see tax bill or assessment roll)<br>15.20-2-4 |
| Account number (as appears on tax bill)<br>002132  |                        | Amount of taxes currently billed<br>1,592.94               |   |
| Reasons for requesting a correction to tax roll:<br>Owners submitted RP-462 January 18, 2022. The application was approved and marked as put in RPS on 3/1/22 to change to R/S 8. Exemption did not save on file, therefore the 2023 Town and County Tax bill went out as a taxable property on R/S 1. |                        |  |   |

I hereby request a correction of tax levied by Town of Guilderland for the year(s) 2023.  
(County, city, village, etc.)

|  |                       |
|--|-----------------------|
| Signature of applicant<br><i>Deanne W. Wunhold</i> | Date<br><i>1/9/23</i> |
|--|-----------------------|

## Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

|   |   |
|---|---|
| Date application received<br><i>1/9/2023</i>                          | Period of warrant for collection of taxes<br><i>1/1/2023</i>  |
| Last day for collection of taxes without interest<br><i>1/31/2023</i> | Recommendation<br>Approve application <input checked="" type="checkbox"/> Deny application <input type="checkbox"/> |
| Signature of official<br><i>[Signature]</i>                           | Date<br><i>1/9/2023</i>   |

If approved, the County Director must file a copy of this form with the assessor and board of assessment review of the city/town/village of \_\_\_\_\_ who must consider the attached report and recommendation as equivalent of petitions filed under section 553.

## Part 3 – For use by the tax levying body or official designated by resolution \_\_\_\_\_ : (insert number or date, if applicable)

Application approved (mark an X in the applicable box):

Clerical error ☒ Error in essential fact ☐ Unlawful Entry ☐

|   |  |
|---|--|
| Amount of taxes currently billed<br><i>1,592.94</i> | Corrected tax<br><i>0</i>                    |
| Date notice of approval mailed to applicant         | Date order transmitted to collecting officer |

|  |
|--|
| Application denied (reason):<br>_____<br>_____ |
|--|

|  |      |
|--|------|
| Signature of chief executive officer, or official designated by resolution | Date |
|--|------|

## Instructions

### General information

#### Where to send

Submit two copies of this application to the County Director of Real Property Tax Services (in Nassau and Tompkins Counties, submit to Chief Assessing Officer).

#### When to send

Submit the application only **before** the collection warrant expires.

#### Wholly exempt parcel

Attach statement signed by assessor or majority of board of assessors substantiating that assessor obtained proof that parcel should have been granted tax exempt status on tax roll.

### Payment requirements

You may pay without interest and penalties **only** if:

- the application was filed with the County Director on or before the last day that taxes may be paid without interest (see *Date application received* in Part 2); **and**
- you pay the corrected tax within eight days of the date on which the notice of approval is mailed to the applicant (see Part 3).

If either of these conditions is not satisfied, interest, penalties, or both must be paid on the corrected tax.

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### For use by Collecting Officer:

Order from tax levying body received on \_\_\_\_\_  
Date

|  |  |
|--|--|
| Corrected tax due                      | Date tax roll corrected                      |
| Interest and penalties (if applicable) | Date tax bill corrected                      |
| Total corrected tax due                | Date application and order added to tax roll |
| Date payment received                  |  |

|                                 |      |
|---------------------------------|------|
| Signature of collecting officer | Date |
|---------------------------------|------|

# Town of Guilderland

ALBANY COUNTY  
5209 WESTERN TPK.  
P. O. BOX 339  
GUILDERLAND, N.Y. 12084-0339  
(518) 356-1980  
Fax (518) 356-3955

PETER G BARBER  
SUPERVISOR

HEATHER L WEINHOLD  
ASSESSOR

January 3, 2023

To whom it may concern,

I am writing to request a Correction to the 2023 Town and County Tax roll on behalf of Schenectady Gospel & Chapel of Christian & Missionary Alliance whose property is located at 3191 Woodhaven Dr. aka 013089 15.20-2-4.

Schenectady Gospel's RP-462 exemption was submitted in full in a timely manner on January 18, 2022 to our department. It was reviewed within our town office and was found to be approved and changed to a R/S 8 property March 1, 2022. Upon approval, this exemption and R/S change did not make it into the RPS system for it to generate on the 2023 bill.

Attached you will find an executed copy of the RP-554, a copy of the current tax bill without the exemption discount and a copy of the RP-462 application minus the supporting documentation. If you need any further information, please let me know.

Thank you for your review.



Heather L Weinhold  
Assessor

Tax ID#15.20-2-4

**GUILDERLAND 2023 PROPERTY TAX**

Fiscal Year 01/01/2023 to 12/31/2023

Warrant Date 12/30/2022

Bank #

Bill #002132

**Mail Payments/Checks payable to:**

Lynne M. Buchanan, Rcvr of Taxes

MAIL TO:

GUILDERLAND TAX OFFICE

PO BOX 339

GUILDERLAND, NY 12084-0339

Online Payments:

WWW.TownOfGuilderland.org

**In Person Payment:**

Mon - Fri 9 am -4:30 pm

Wednesdays till 6 pm (Jan Only)

Guilderland Town Hall

5209 Western Tpk

518-356-1980

**Collection information:**

SEE BACK OF THIS BILL

FOR IMPORTANT

INFORMATION.

**Property Description and Location**

Town 013089 School 013002

Location: 3191 Woodhaven Dr

Class 620 Roll Sect. 1

Account No. 2021GD#035

Mortgage No.

Front 100.00 Depth 201.00

Acres 0.00

**Property Taxpayer's Bill of Rights**

The Assessor estimates the FULL MARKET VALUE OF THIS PROPERTY as of 07/01/2021 was 214,505

The assessed value of this property as of 03/01/2022 was 195,200. The UNIFORM PERCENTAGE OF VALUE

to establish assessments was 91.00 %. If You feel your assessment is inequitable, you have the right to seek a review.

A publication entitled 'Contesting Your Assessment' is available at [www.tax.ny.gov](http://www.tax.ny.gov). Please note that the period for filing complaints on the above assessment has passed.

Est County Aid 99,097,707 Est State Aid 135,398

Schenectady Gospel & Chapel of  
Christian & Missionary Alliance  
3313 Carman Rd  
Schenectady, NY 12303

15.20-2-4

(STAR exemptions apply only to school taxes.)

| Exemption/Purpose   | Value          | Full Value   | Exemption/Purpose | Value         | Full Value | Exemption/Purpose | Value | Full Value |
|---------------------|----------------|--------------|-------------------|---------------|------------|-------------------|-------|------------|
|                     |                |              |                   |               |            |                   |       |            |
| Levy Description    | Taxable Value* | Tax Rate     | Tax Levy          | % Levy Change | Tax Amount |                   |       |            |
| General Fund        | 195200.00      | 0.19962400M  | 859108            | 5.200         | 38.97      |                   |       |            |
| NYS Retirement      | 195200.00      | 0.13144000M  | 565668            | -19.500       | 25.66      |                   |       |            |
| Guild ambulance dst | 195200.00      | 0.09284800M  | 326400            | 0.000         | 18.12      |                   |       |            |
| Highway             | 195200.00      | 0.81637200M  | 3392561           | 2.800         | 159.36     |                   |       |            |
| Alb Co Election     | 195200.00      | 0.01745800M  | 75131             | 7.900         | 3.41       |                   |       |            |
| County              | 195200.00      | 3.53689400M  | 15167439          | 0.900         | 690.40     |                   |       |            |
| Fort hunter f.d.    | 195200.00      | 1.01681500M  | 1037121           | 2.600         | 198.48     |                   |       |            |
| Guild sewer zone a  | 5.00           | 9.88589700U  | 0                 | 0.000         | 49.43      |                   |       |            |
| Sewer oper & maint  | 3.00           | 88.10439000U | 0                 | 0.000         | 264.31     |                   |       |            |
| Guilderland water   | 195200.00      | 0.74180000M  | 2852769           | 2.500         | 144.80     |                   |       |            |

**Total Tax Due** 1592.94

0.00

cut here

cut here

School 013002

Bank

**(for receipt, check the box [ ] and return entire bill with payment)**

GUILDERLAND 2023 PROPERTY TAX

**\*002132\***

Tax Map ID #15.20-2-4

\*\*\* Checks Subject to Collection \*\*\*

Check \_\_\_\_\_ Cash \_\_\_\_\_

Town 013089 Bill # 002132

Paid by \_\_\_\_\_

circle amount paid

Returned Check Fee 20.00

Schenectady Gospel & Chapel of  
Christian & Missionary Alliance  
3313 Carman Rd  
Schenectady, NY 12303

| Tax     | Penalty | 2ND NOTICE<br>Svc Chg Fees | Pay on or before | Pay This Amount |
|---------|---------|----------------------------|------------------|-----------------|
| 1592.94 | 0.00    | 0.00                       | 01/31/2023       | 1592.94         |
| 1592.94 | 15.93   | 0.00                       | 02/28/2023       | 1608.87         |
| 1592.94 | 31.86   | 0.00                       | 03/31/2023       | 1624.80         |



RP-462 (9/08)

NEW YORK STATE DEPARTMENT OF TAXATION & FINANCE  
OFFICE OF REAL PROPERTY TAX SERVICESAPPLICATION FOR EXEMPTION FROM REAL PROPERTY TAXES FOR  
PROPERTY USED AS RESIDENCE OF OFFICIATING CLERGY ("PARSONAGE" OR "MANSE")

(See general information and instructions on back of form)

- 1 a. Name of religious corporation Schenectady Gospel Chapel Christian & 2. Mailing address of organization Missionary Alliance  
3313 Carman Rd  
Schenectady, NY 12303
- b. Name of officiating clergy Daniel Forney
- c. Telephone no. of clergy Day (518) 956-3937 Evening ( )
- d. E-mail address (optional)
3. Location of property 3191 Woodhaven Dr Street address  
Guilderland Guilderland  
Village (if any) City/Town School district
- Property identification (see tax bill or assessment roll)  
Tax map number or section/block/lot 15.20-2-4
4. Is there any other property owned by this religious corporation which is used exclusively for religious purposes so as to entitle the other property to an exemption pursuant to section 420-a of the Real Property Tax Law? ☒ Yes ☐ No  
If yes, state location of other property or properties. 3313 Carman Road is the Church's main building.
5. Has the officiating clergy of this religious corporation had formal training as a clergy? ☒ Yes ☐ No  
If yes, give full details. Christian and Missionary Alliance theological training
6. Has the officiating clergy been formally ordained? ☒ Yes ☐ No  
If yes, state when, where and by whom such officiating clergy was ordained. New York State by the Christian and Missionary Alliance Church, October 14, 2014, license renewed annually.  
If no, explain.
- 7a. Is any portion of the premises used for purposes other than as residence of the officiating clergy?  
☐ Yes ☒ No
- b. If yes, are the premises, or any portion thereof, used for banquets, dances, meetings, weddings or other purposes? ☐ Yes ☒ No  
If the answer to 7b, is yes, give full details including gross annual income realized from such renting or other use.  
If the answer to 7a. is yes; and the answer to 7b. is no, state in detail other uses of this property other than for residence of officiating clergy.

ATTACH ADDITIONAL SHEETS WHENEVER NECESSARY

Submit form RP-420-a-Org (available from assessor) or RP-420-a/b-Rnw-I, if renewal, and all attachments required in that form with respect to the religious corporation named in answer to question 1a. above.

