

# County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

# **Legislation Text**

File #: TMP-6986, Ve	rsion: 1	

#### REQUEST FOR LEGISLATIVE ACTION

**Description (e.g., Contract Authorization for Information Services):** 

Request to Appoint Shannon Coffil as the Commissioner of the Department of Human Resources.

Date: 10/20/2025
Department: County Executive
Attending Meeting: Jack Rosenzweig

Submitted By: Jack Rosenzweig
Title: Policy Analyst
Phone: 518-447-7043

Purpose of Request: Other (State if not Listed)

Appointment

### **CONTRACT TERMS/CONDITIONS:**

Party Names and Addresses:

Enter text.

Term: (Start/end date or duration) Enter text.

Amount/Raise Schedule/Fee: Enter text.

**BUDGET INFORMATION:** 

Is there a Fiscal Impact:

Anticipated in Budget:

Spreadsheet attached:

Yes ☒ No ☐

Yes ☒ No ☐

Yes ☒ No ☐

Source of Funding - (Percentages)

Federal: Enter text. County: 100

State: Enter text. Local: Enter text.

**County Budget Accounts:** 

Revenue Account and Line: Enter text.
Revenue Amount: Enter text.
Appropriation Account and Line: Enter text.
Appropriation Amount: Enter text.

ADDITIONAL INFORMATION:

Mandated Program/Service: Yes ⊠ No ☐ If Mandated, Cite Authority: Enter text.

Request for Bids / Proposals:

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Competitive Bidding Exempt: Yes ☒ No ☐
# of Response(s): Enter text.
# of MWBE: Enter text.
# of Veteran Business: Enter text.
Bond Resolution No.: Enter text.
Apprenticeship Program Yes ☐ No ☒

Previous requests for Identical or Similar Action:

Resolution/Law Number and Date: Resolution No. 048 of 2025

### **DESCRIPTION OF REQUEST:** (state briefly why legislative action is requested)

I respectfully request the appointment of Shannon Coffil to the position of Commissioner of the Department of Human Resources. This is in accordance with Section 1201 of the Albany County Charter