COUNTY OF ALBANY

REQUISITION FOR SUPPLIES TO BE PURCHASED FROM ENCUMBERED FUNDS

Department: Assigned Counsel

Requisition No. (Dept. Assigned): _____

Date: 2/22/20

Encumbrance: 22544001

Suggested Vendor:

AXON Enterprise Inc.
17800 N. 85th St.
Scottsdale, AZ 85255

Qty.	Item Description	Unit Price	Extended Price
1	AXON discovery software. Year 1 of AXON Premium plus		$ 98,698.16
		Total: $	98,698.16

Department Head Signature

County of Albany
Albany, NY 12207

PHONE
(518) 447-7140
FAX
(518) 447-5588

encumb. funds frm 2025

Purchase Order

Fiscal Year 2025

Notice to individual claimants
If this claim is being submitted for payment to an individual for services rendered or for any reason other than reimbursement of expenses incurred on county business, you must supply your Fed. ID. NO. or your Social Security No. in the space provided
Federal Tax ID# or Social Security #

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # **22544001**

I _____ (Print or type name of person certifying, whether claimant, member of firm, or officer of corporation) do hereby certify that I am _____(if individual, leave blank; if partner, write "a member of the firm (naming the firm)"; if corporation, title of officer and name of corporation and that this claim is true and correct and that the amount claimed is due , owing and unpaid; that the services were actually rendered, the disbursements actually and necessarily made or the supplies or equipment actually delivered and that the consideration has passed to the County of Albany

Vendor	Bill To	Ship To
AXON ENTERPRISE INC 17800 N 85TH ST SCOTTSDALE, AZ 85255	ASSIGNED COUNSEL PROGRAM SHANE HUG, ADMINISTRATION 112 STATE STREET ROOM 825 ALBANY, NY 12207	ASSIGNED COUNSEL PROGRAM SHANE HUG, ADMINISTRATION 112 STATE STREET ROOM 825 ALBANY, NY 12207

VENDOR PHONE NUMBER	VENDOR FAX NUMBER	REQUISITION NUMBER	DELIVERY REFERENCE
480-463-2201	480-426-9774		

DATE ORDERED	VENDOR NUMBER	DATE REQUIRED	FREIGHT METHOD/TERMS	DEPARTMENT/LOCATION
02/22/2026	7391			ASSIGNED COUNSEL

NOTES

The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading

ITEM#	DESCRIPTION / PART #		QTY	UOM	UNIT PRICE	EXTENDED PRICE
1	Discovery Software Grant		1.0	EACH	$167,207.00	$167,207.00
	GL Account: A91172 - 44120 - 10000	$167,207.00				

GL SUMMARY	
A91172 - 44120 - 10000	$167,207.00

Certificate of Approval by Department Head or Officer Through Whom Claim Originated

I hereby certify that the services enumerated in this claim were actually rendered by the persons named; the disbursements made; or the supplies or equipment were actually delivered, accepted, counted and inspected by me and are satisfactory and the quantity and quality specified in such claim; that the contract price has been earned; that the services, disbursements, supplies or equipment were necessary and have been, or will be, applied to the use of this department.

_____
Head of Department *Date*

AUDITORS USE ONLY*AUDITORS USE ONLY*AUDITORS USE ONLY	
Received for audit	Amount $
Claim approved this date 20	for $
Signed by Auditor:	

ALBANY COUNTY CLAIM VOUCHER

FORM #2
ENCUMBRANCES
ITEMS ISSUED AS OF 12\31\25
AND NOT COVERED BY PURCHASE ORDER
GOODS OR SERVICES HAVE NOT BEEN RECEIVED

Department: Assigned Counsel Program

Account Number Fund-Acct#-Line#	Amount	Vender Number	Vendor Name	Description of Goods or Services	Remarks	Grant Information	Ref# (Comptroller's Use)
A91172-44120	$167,207.00	7391	AXON	Discovery Software – Grant			22544001

Leppig, Christina R

From: DISDevelopment
Sent: Tuesday, May 26, 2026 8:46 AM
To: Leppig, Christina R
Cc: Hug, Shane B
Subject: HW/SW Request - Request Approved

This is to notify you that your Software Request has been approved by Information Services. If needed, your department may now enter a requisition into MUNIS.

REQUEST DETAILS:
Request ID: 2026-172
Submitted By: Leppig, Christina R
Date Submitted: 04/29/2026
Request Type: Software
Purpose: Axon
Anticipated Benefits: ease of obtaining discovery

Approved By: Ryan, Desiree
Date Approved: 05/26/2026
Notes (if applicable): Approved. No comments needed