



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-3543, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Authorization to contract with Senior Projects of Ravena to provide congregate meals to older adults in Albany County.

Date: 8/25/2022
Submitted By: Patrick Dillon
Department: Aging
Title: Contract Administrator
Phone: 518 447 7733
Department Rep.
Attending Meeting: Deborah C. Riitano, Commissioner

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel

- Personnel Non-Individual
- Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Senior Projects of Ravena
9 Bruno Boulevard
Ravena, New York 12143

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$336,000.00

Scope of Services: Senior Projects of Ravena shall provide congregate meals to older adults in Albany County at the following congregate meal sites; Senior Projects of Ravena Senior Center, Townsend Park Apartments, Parkview Apartments, Civill Apartments and Van Allen Apartments.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes No
Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: A36772 04774, 04778
Revenue Amount: \$283,752.00, \$20,720.00

Appropriation Account and Line: A96772 44046
Appropriation Amount: \$336,000.00

Source of Funding - (Percentages)

Federal: 91%
State: Click or tap here to enter text.
County: 9%
Local: Click or tap here to enter text.

Term

Term: (Start and end date) 1/1/2023 - 12/31/2023
Length of Contract: 12 Months

Impact on Pending Litigation

If yes, explain: Yes No
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: 359
Date of Adoption: 10/12/2021

Justification: (state briefly why legislative action is requested)

The Department for Aging (DFA) requests legislative approval to enter into a renewal contract with Senior Projects of Ravena, to provide Congregate Meal Services to seniors who reside within Albany County and meet specific criteria as required by Albany County and NYSOFA. Senior Projects of Ravena will provide Congregate Meal Services to seniors at the following five (5) locations, Senior Projects of Ravena, Civill Apartments, Van Allen Apartments, Townsend Park, and Parkview Apartments. The Contractor shall serve 28,000 meals at their five (5) congregate locations.

A Request for Proposal No. 2022-078 issued on June 9, 2022 requesting providers submit a proposal regarding Congregate Meals. There was a response to the RFP from six (6) providers. The six (6) were evaluated and rated by the department scoring committee using the following criteria:

- Full demonstrated comprehension of the Scope of Services; including but not limited to; Knowledge of food safety/sanitation regulations and nutrition standards; Current Dietary Guidelines including knowledge and compliance with USDA nutrition standards.
- Prior experience and/or equivalent training with quantity food production and service projects
- Professional qualifications, staffing, equipment, and demonstrated capabilities.
- Total proposed price.

After reviewing the proposals and rating scores the Congregate Meal proposals were awarded as follows;

1. Albany Jewish Community Center; Awarded - \$34,375.00
2. Colonie Senior Service Centers; Awarded - \$220,000.00
3. Green Island Senior Citizens; Awarded - \$49,950.00
4. Life Path; Awarded - \$310,000.00
5. Senior Projects of Ravena; Awarded - \$336,000.00
6. Allie B's Cozy Kitchen - NA

Total Awarded to Providers - \$950,325.00

Senior Projects of Ravena shall provide nutrition education presentations to program participants at the congregate meal site not less than six (6) times during the contract year. Senior Projects of Ravena shall be responsible for ensuring meals meet nutritional requirements established by the Food and Nutrition Board of the National Academy of Sciences National Research Council.