



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES

PAMELA O NEILL
PURCHASING AGENT

MEMORANDUM

TO: Office of the County Executive

FROM: Pamela O Neill *Pamela*
Purchasing Agent

DATE: April 15, 2025

RE: RFP-2025-008, Consultant for First Time Homebuyer Navigator

I am in receipt of your recommendation to award the aforementioned to Affordable Housing Partnership in the amount of \$80,000.

As Affordable Housing Partnership is the sole proposer and they meet the criteria set forth in the RFP, I have no objection to the selection of Affordable Housing Partnership for Award.

Please obtain the necessary contract approval of the County Contract Administration Board so that we may issue a Notice of Award.