



DANIEL P. MCCOY  
COUNTY EXECUTIVE

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DEBORAH C. RIITANO  
COMMISSIONER

## MEMORANDUM

**To: Pam O'Neill, Purchasing Agent, Purchasing Department**  
**From: Deborah Riitano, Commissioner, Department for Aging**  
**Date: August 26, 2022**  
**Re: Request for Proposal No. 2022-078**  
**Title: Congregate Meal Program**

Request for Proposal No. 2022-078 issued on June 9, 2022 requesting providers submit a proposal regarding Congregate Meal Program. There was a response to the RFP from six (6) providers. The six (6) were evaluated and rated by the department scoring committee using the following criteria:

- Full demonstrated comprehension of the Scope of Services; including but not limited to; Knowledge of food safety/sanitation regulations and nutrition standards; Current Dietary Guidelines including knowledge and compliance with USDA nutrition standards.
- Prior experience and/or equivalent training with quantity food production and service projects
- Professional qualifications, staffing, equipment, and demonstrated capabilities.
- Total proposed price.

After reviewing the proposals and rating scores the Congregate Meal proposals were awarded as follows;

- AJCC; Awarded - \$34,375.00
- Colonie Senior Service Centers; Awarded - \$220,000.00
- Senior Citizens of Green Island; Awarded - \$49,950.00
- Senior Projects of Ravena; Awarded - \$336,000.00
- Life Path; Awarded - \$310,000.00
- Allie B's Cozy Kitchen - NA

If you have any questions regarding this information give me a call at extension 7193.