



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES

PAMELA O NEILL
PURCHASING AGENT

MEMORANDUM

TO: Ransom Moore
Health Department

FROM: Pamela O Neill *Pamela*
Purchasing Agent

DATE: October 29, 2024

RE: RFP #2024-129 Leadership Training Course

I am in receipt of your recommendation to award the aforementioned to Cora Group Inc. in the amount of \$150,000.00.

I have reviewed your scoring sheets and believe that you have performed a thorough evaluation of the proposal(s) submitted. I have no objection to the selection of Cora Group Inc.

Please obtain the necessary contract approval of the County Legislature, so that we may issue a Notice of Award.