



**MICHAEL S. MONTELEONE**  
EXECUTIVE UNDERSHERIFF

## **ALBANY COUNTY SHERIFF'S OFFICE**

County Court House Albany, New York 12207 (518) 487-5400  
[WWW.ALBANYCOUNTYSHERIFF.COM](http://WWW.ALBANYCOUNTYSHERIFF.COM)

**CRAIG D. APPLE, SR.**  
SHERIFF



**WILLIAM M. RICE**  
UNDERSHERIFF

March 20, 2023

Honorable Andrew Joyce  
Chairman, Albany County Legislature  
Legislative Clerk's Office  
112 State Street, Room 710  
Albany, New York, 12207

*Handwritten signature*  
Dear Mr. Joyce:

Legislative approval is required to perform a 2023 budget amendment. We respectfully request a resolution authorizing the transfer of \$62,000.00 from our EMS Ambulance Reserve Account A3110. A00890 into our Automobile Line A93110.22400 for the 2023 active budget. The transferred funds will be used to complete the purchase of a used ambulance.

Should there be any questions on this matter, please do not hesitate to call.

Sincerely,

*Handwritten signature of Craig D. Apple, Sr.*  
Craig D. Apple, Sr.  
Sheriff

Att.

Cc: Hon. Daniel P. McCoy, County Executive  
Hon. William Clay, Public Safety Chairman  
Hon. Wanda Willingham, Audit & Finance Chairwoman

REQUEST FOR LEGISLATIVE ACTION

FOR COUNSEL USE ONLY

DATE: \_\_\_\_\_  
RECEIVED: \_\_\_\_\_  
RECEIVED BY: \_\_\_\_\_  
METHOD: HAND \_\_\_\_\_  
COURIER \_\_\_\_\_  
MAIL \_\_\_\_\_

DATE : March 20, 2023

DEPARTMENT: ALBANY COUNTY SHERIFF'S OFFICE

CONTACT PERSON: SHERIFF CRAIG D. APPLE SR.

TELEPHONE: 518-447-5440

DEPT. REPRESENTATIVE ATTENDING SHERIFF CRAIG D. APPLE SR.

COMMITTEE MEETING: \_\_\_\_\_

PURPOSE OF REQUEST:

ADOPTION OF LOCAL LAW \_\_\_\_\_

AMENDMENT OF PRIOR LEGISLATION \_\_\_\_\_

APPROVAL/ADOPTION OF PLAN/PROCEDURE \_\_\_\_\_

BOND APPROVAL \_\_\_\_\_

BUDGET AMENDMENT (SEE BELOW) X

CONTRACT AUTHORIZATION (SEE BELOW) \_\_\_\_\_

ENVIRONMENTAL IMPACT \_\_\_\_\_

HOME RULE REQUEST \_\_\_\_\_

PROPERTY CONVEYANCE \_\_\_\_\_

OTHER: (STATE BRIEFLY IF NOT LISTED ABOVE) \_\_\_\_\_

PERMISSION TO MOVE FUNDS FROM EMS AMBULANCE RESERVE TO THE 2023 ACTIVE

BUDGET

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING

INCREASE ACCOUNT/LINE NO. A93110.22400 (AUTOMOBILES)

SOURCE OF FUNDS: AMBULANCE RESERVE FUND

TITLE CHANGE: \_\_\_\_\_

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:

TYPE OF CONTRACT

CHANGE ORDER/CONTRACT AMENDMENT \_\_\_\_\_

PURCHASE (EQUIPMENT/ SUPPLIES) \_\_\_\_\_

LEASE (EQUIPMENT/SUPPLIES) \_\_\_\_\_

REQUIREMENTS \_\_\_\_\_

PROFESSIONAL SERVICES \_\_\_\_\_

EDUCATIONAL/TRAINING \_\_\_\_\_

GRANT: NEW \_\_\_\_\_

RENEWAL \_\_\_\_\_

SUBMISSION DEADLINE DATE \_\_\_\_\_

SETTLEMENT OF A CLAIM \_\_\_\_\_

RELEASE OF LIABILITY \_\_\_\_\_

OTHER: (STATE BRIEFLY) \_\_\_\_\_

**CONCERNING CONTRACT AUTHORIZATION (CONT'D)**

**STATE THE FOLLOWING:**

CONTRACT TERMS/CONDITIONS:

PARTY (NAME/ADDRESS):

AMOUNT/RATE SCHEDULE/FEE:

TERM:

SCOPE OF SERVICES:

CONTRACT FUNDING:

ANTICIPATED IN CURRENT BUDGET: YES \_\_\_\_\_ NO \_\_\_\_\_

FUNDING SOURCE: \_\_\_\_\_

COUNTY BUDGET ACCOUNTS:

REVENUE: \_\_\_\_\_

APPROPRIATION: \_\_\_\_\_

BOND(RES. NO. & DATE OF ADOPTION) \_\_\_\_\_

**CONCERNING ALL REQUESTS:**

MANDATED PROGRAM/SERVICE: \_\_\_\_\_

YES \_\_\_\_\_

NO \_\_\_\_\_

X \_\_\_\_\_

IF MANDATED CITE: AUTHORITY \_\_\_\_\_

ANTICIPATED IN CURRENT ADOPTED BUDGET: \_\_\_\_\_

YES \_\_\_\_\_

NO \_\_\_\_\_

X \_\_\_\_\_

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS: \_\_\_\_\_

FISCAL IMPACT - FUNDING: \_\_\_\_\_

(DOLLARS OR PERCENTAGES)

FEDERAL \_\_\_\_\_

STATE \_\_\_\_\_

COUNTY \_\_\_\_\_

100%

TERM/LENGTH OF FUNDING \_\_\_\_\_

PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION: \_\_\_\_\_

RESOLUTION/LAW NUMBER: \_\_\_\_\_

261 of 2022

DATE OF ADOPTION: \_\_\_\_\_

7/11/2022

JUSTIFICATION: \_\_\_\_\_ (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

**THIS \$62,000 TRANSFER WILL BE USED TO PURCHASE A AMBULANCE**

BACK-UP MATERIAL SUBMITTED \_\_\_\_\_ (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE, BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SUBMITTED BY: \_\_\_\_\_

**CRAIG D. APPLE SR.**

TITLE: \_\_\_\_\_

**SHERIFF**

**RESOLUTION NO. 261**

**AMENDING THE 2022 SHERIFF'S OFFICE BUDGET: VEHICLE REPLACEMENT**

Introduced: 7/11/22

By Audit and Finance Committee:

WHEREAS, The Albany County Sheriff has requested an amendment to the 2022 Sheriff's Office Budget in order to transfer \$50,000 from the reserve fund line to the Automobile line to meet ambulance services needs through the end of the year, now, therefore, be it

RESOLVED, By the Albany County Legislature, that the 2022 Sheriff's Office Budget is hereby amended as follows:

Decrease Reserve Account A00890 Reserve EMS Ambulance Fund by \$50,000

Increase Appropriation Account A3110.2 by \$50,000 by increasing Line Item A3110 2 2400 Automobiles by \$50,000

and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

*Adopted by unanimous vote - 7/11/22*

