

ALBANY COUNTY SHERIFF'S OFFICE

CRAIG D. APPLE, SR.
SHERIFF



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

994 Madison Avenue
Albany, New York 12203 (518) 487-5400
WWW.ALBANYCOUNTYSHERIFF.COM

March 2, 2026

Honorable Joanne Cunningham
Legislative Chairwoman
112 State Street, Room 710
Albany, New York 12207

RE: Request for Legislative Action
RFP 2025-139-Feasibility Study

Dear Chairwoman ^{JO} Cunningham:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is requested to enter into an agreement with a qualified vendor to develop a complete Facility Conditions Assessment of the housing units, jail housing areas and outdoor recreation yards to use as a basis to create a Master Plan for coordinating all the proposed renovations at the Albany County Correctional Facility. In addition, provide professional architectural and engineering services for the proposed projects. Albany County Purchasing Department and the Albany County Sheriff's Office staff developed and distributed an RFP and as a result three (3) vendors responded. After careful review and consideration LaBella Associates, D.P.C is being recommended.

Should there be any questions, do not hesitate to call.

Sincerely,

A handwritten signature in black ink, appearing to read "Craig D. Apple, Sr.", written over the typed name and title.

Craig D. Apple, Sr.
Sheriff

Cc: Hon. Daniel P. McCoy, County Executive
Hon. Wanda F. Willingham, Chairwoman Audit & Finance

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

..title

Legislative approval to enter into an agreement with LaBella Associates, D.P.C. Professional Services at the Sheriff's Office

..body

Date: March 2, 2026 Submitted By: Craig D. Apple, Sr.
Department: Sheriff's Office Title: Sheriff
Attending Meeting: Sheriff Craig D. Apple, Sr. Phone: 518-487-5440

Purpose of Request: Contract Authorization 04/01/2026-03/31/2028

CONTRACT TERMS/CONDITIONS:

Party Names and Addresses:

LaBella Associates, D.P.C. 300 State Street, Suite 201 Rochester N.Y. 14614

Term: (Start/end date or duration) 04/01/2026-03/31/2028
Amount/Raise Schedule/Fee: \$296,134.00

BUDGET INFORMATION:

Is there a Fiscal Impact: Yes No
Anticipated in Budget: Yes No
Spreadsheet attached: Yes No

Source of Funding – (Percentages)

Federal: 0 County: 100%
State: 0 Local: 0

County Budget Accounts:

Revenue Account and Line: Enter text.
Revenue Amount: Enter text.
Appropriation Account and Line: Enter text.
Appropriation Amount: NTE 296,134.00

ADDITIONAL INFORMATION:

Mandated Program/Service: Yes No
If Mandated, Cite Authority: Enter text.
Request for Bids / Proposals:
Competitive Bidding Exempt: Yes No
of Response(s): 3
of MWBE: Enter text.
of Veteran Business: Enter text.
Bond Resolution No.: Enter text.
Apprenticeship Program: Yes No

Previous requests for Identical or Similar Action:

Resolution/Law Number and Date: Enter text.

DESCRIPTION OF REQUEST: (state briefly why legislative action is requested)

Enter into an agreement to develop and plan a Facility Conditions Assessment and Architectural Engineering Design and Construction Services at the Correctional Facility.

Colliers

RFP #2025-139: Facility Conditions Assessment & Architectural/Engineering Design/Construction Services
Proposal Rating Worksheet

Proposer: Colliers Engineering & Design

	Reviewer 1 <i>ML</i>		Reviewer 2 <i>SB</i>		Reviewer 3 <i>RM</i>		Reviewer 4 <i>ML</i>		
	Weight	Rate	Score	Rate	Score	Rate	Score	Rate	Score
Proposers comprehension of the required (work) Scope of Services	25%	5	1.25	3	0.75	4	1	4	1
Prior Experience in Correctional/Institutional renovation assessments and construction projects	25%	4	1	3	0.75	3	0.75	3	0.75
Professional Qualifications	10%	5	0.5	5	0.5	5	0.5	4	0.4
Proposed price which must include all expenses	30%	4	1.2	4	1.2	4	1.2	4	1.2
Client References	10%	4	0.4	4	0.4	4	0.4	4	0.4
TOTALS:			4.35		3.6		3.85		3.75

NOTES:

- Reviewer #1 - Phase 1 cost was the lowest. Least amount of experience in correctional facilities.
- Reviewer #2- Phase 2 and plan for the future was not addressed.
- Reviewer #3- Nothing mentioned about phase 2 plans or beyond.
- Reviewer #4- Minimal correctional facility experience.

COUNTY OF ALBANY

PROPOSAL FORM

PROPOSAL IDENTIFICATION:

Title: Facility Conditions Assessment and Architectural Design/Construction Services
RFP Number: 2025-139

THIS PROPOSAL IS SUBMITTED TO:

Pamela O Neill, Purchasing Agent
Albany County Department of General Services
Purchasing Division
112 State Street, Room 820
Albany, NY 12207

1. The undersigned Proposer proposes and agrees, if this Proposal is accepted, to enter into a Contract with the owner in the form included in the Contract Documents to complete all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Proposal and in accordance with the Contract Documents.
2. Proposer accepts all of the terms and conditions of the Instructions to Proposers, including without limitation those dealing with the Disposition of Proposal Security. This Proposal may remain open for ninety (90) days after the day of Proposal opening. Proposer will sign the Contract and submit the Contract Security and other documents required by the Contract Documents within fifteen days after the date of County's Notice of Award.
3. In submitting this Proposal, Proposer represents, as more fully set forth in this Contract, that:

- (a) Proposer has examined copies of all the Contract Documents and of the following addenda: (If none, so state)

Date	Number
10/8/2025	#1
10/14/2025	#2

(receipt of all of which is hereby acknowledges) and also copies of the Notice to Proposers and the Instructions to Proposers;

- (b) Proposer has examined the site and locality where the Work is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations) and the conditions affecting cost, progress or performance of the Work and has made such independent investigations as Proposer deems necessary;

Colliers

RFP #2025-139: Facility Conditions Assessment & Architectural/Engineering/Design/Construction Services

Proposal Rating Worksheet

Proposer: Colliers Engineering & Design

	Reviewer 1 <i>MT</i>		Reviewer 2 <i>SB</i>		Reviewer 3 <i>RM</i>		Reviewer 4 <i>ML</i>	
	Rate	Score	Rate	Score	Rate	Score	Rate	Score
Proposers comprehension of the required (work) Scope of Services	5	1.25	3	0.75	4	1	4	1
Prior Experience in Correctional/Institutional renovation assessments and construction projects	4	1	3	0.75	3	0.75	3	0.75
Professional Qualifications	5	0.5	5	0.5	5	0.5	4	0.4
Proposed price which must include all expenses	4	1.2	4	1.2	4	1.2	4	1.2
Client References	4	0.4	4	0.4	4	0.4	4	0.4
TOTALS:		4.35		3.6		3.85		3.75

NOTES:

- Reviewer #1- Phase 1 cost was the lowest. Least amount of experience in correctional facilities.
- Reviewer #2- Phase 2 and plan for the future was not addressed.
- Reviewer #3- Nothing mentioned about phase 2 plans or beyond.
- Reviewer #4- Minimal correctional facility experience.

SMRT

RFP #2025-139: Facility Conditions Assessment & Architectural/Engineering Design/Construction Services
 Proposal Rating Worksheet

Proposer: SMRT Architects & Engineers

	Weight	Reviewer 1		Reviewer 2		Reviewer 3		Reviewer 4	
		Rate	Score	Rate	Score	Rate	Score	Rate	Score
Proposers comprehension of the required (work) Scope of Services	25%	5	1.25	5	1.25	5	1.25	5	1.25
Prior Experience in Correctional/Institutional renovation assessments and construction projects	25%	3	0.75	3	0.75	3	0.75	4	1
Professional Qualifications	10%	5	0.5	5	0.5	5	0.5	4	0.4
Proposed price which must include all expenses	30%	3	0.9	4	1.2	4	1.2	3	0.9
Client References	10%	4	0.4	3	0.3	3	0.3	3	0.3
TOTALS:			3.8		4		4		3.85

ML

SB

RM

ML

NOTES:

- Reviewer #1- Cost was estimated to be the highest based on phase 2 rates.
- Reviewer #2- Lack of local experience in correctional facilities.
- Reviewer #3- Minimal experience in local correctional facilities.
- Reviewer #4- Good understanding of what needs to be done.

LaBella

RFP #2025-139: Facility Conditions Assessment & Architectural/Engineering Design/Construction Services
Proposal Rating Worksheet

Proposer: LaBella Associates

		Reviewer 1 <i>MY</i>		Reviewer 2 <i>DB</i>		Reviewer 3 <i>RM</i>		Reviewer 4 <i>MR</i>	
	Weight	Rate	Score	Rate	Score	Rate	Score	Rate	Score
Proposers comprehension of the required (work) Scope of Services	25%	5	1.25	5	1.25	5	1.25	5	1.25
Prior Experience in Correctional/Institutional renovation assessments and construction projects	25%	5	1.25	5	1.25	5	1.25	5	1.25
Professional Qualifications	10%	5	0.5	5	0.5	5	0.5	5	0.5
Proposed price which must include all expenses	30%	4	1.2	4	1.2	5	1.5	4	1.2
Client References	10%	5	0.5	5	0.5	5	0.5	5	0.5
TOTALS:			4.7		4.7		5		4.7

NOTES:

Reviewer #1- Cost is comparable when combining phase 1 and 2. Most experience with correctional facilities.

Reviewer #2- Most overall experience locally. Phase 1 cost was most expensive but phase 2 rates were much cheaper.

Reviewer #3- Most experience in local correctional facilities.

Reviewer #4- Most experience with correctional facilities.

(c) This Proposal is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Proposer has not directly or indirectly induced or solicited any other Proposer to submit a false or sham Proposal; PROPOSER has not solicited or induced any person, firm or a corporation to refrain from Proposing; and Proposer has not sought by collusion to obtain for himself any advantage over any other Proposer or over the owner.

4. Proposer will complete the Work for the following prices(s): (Attach Proposal)
5. Proposer agrees to commence the Work within the number of calendar days or by the specific date indicated in the Contract. Proposer agrees that the Work will be completed within the number of Calendar days or by the specific date indicated in the contract.
6. The following documents are attached to and made a condition of this Proposal:
 - (a) Non-Collusive Bidding Certificate (Attachment "A")
 - (b) Acknowledgment by Bidder (Attachment "B")
 - (c) Vendor Responsibility Questionnaire (Attachment "C")
 - (d) Iranian Energy Divestment Certification (Attachment "D")

7. Communication concerning this Proposal shall be addressed to:

David L. Weller, AIA, CSI

300 State Street, Suite 201 Rochester, NY 14614

dweller@labellapc.com

Phone: 585-295-6298

8. Terms used in this Proposal have the meanings assigned to them in the Contract and General Provisions.

COUNTY OF ALBANY

COST PROPOSAL FORM

PROPOSAL IDENTIFICATION:

Title: Facility Conditions Assessment and Architectural Design/Constructions Services
RFP Number: 2025-139

Phase I

Lump Sum not to exceed cost for Facility Conditions Assessment \$ 296,134.00

Phase II

Include hourly rates of each specific discipline required by the projects listed:

Principal/Director Architect	\$ <u>218.00</u>
Principal/Director Engineer	\$ <u>218.00</u>
Project Architect	\$ <u>182.00</u>
Project Engineer	\$ <u>182.00</u>
Landscape Architect	\$ <u>158.00</u>
Civil Engineer	\$ <u>166.00</u>
Structural Engineer	\$ <u>166.00</u>
Environmental Engineer	\$ <u>137.00</u>
Mechanical Engineer	\$ <u>166.00</u>
Plumbing/Fire Protection Engineer	\$ <u>166.00</u>
Electrical Engineer	\$ <u>166.00</u>
CAD Designer	\$ <u>110.00</u>
Administrative/General Technical Assistant	\$ <u>79.00</u>

Reimbursable costs: Billed at the federal rates for mileage, actual costs for car rental, meals, hotel, postage, printing. Recommend Allowance of \$5,800.00

*Sub-Surface Utility Engineering / Ground Penetrating Radar: Recommended Allowance \$25,000

COUNTY OF ALBANY

COST PROPOSAL FORM

PROPOSAL IDENTIFICATION:

Title: Facility Conditions Assessment and Architectural Design/Constructions Services
RFP Number: 2025-139

COMPANY: LaBella Associates, D.P.C

ADDRESS: 300 State Street, Suite 201

CITY, STATE, ZIP: Rochester, NY 14614

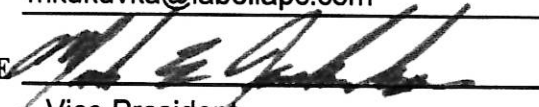
TEL. NO.: 585-454-6110

FAX NO.: 585-454-3066

FEDERAL TAX ID NO.: 16-1115731

REPRESENTATIVE: Mark E.Kukuvka, AIA

E-MAIL: mkukuvka@labellapc.com

SIGNATURE AND TITLE: 
Vice President

DATE 10/23/2025



ALBANY COUNTY SHERIFF'S OFFICE

Albany County Correctional Facility
840 Albany Shaker Rd, Albany, NY 12211
(518) 869-2600 FAX (518) 869-3923
WWW.ALBANYCOUNTYSHERIFF.COM



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

CRAIG D. APPLE, SR.
SHERIFF

MICHAEL J. LYONS
SUPERINTENDENT

To: Pamela O'Neill, Albany County Purchasing Agent

From: Major Ronald Murray 

Date: 02/04/2026

Subject: Albany County Correctional Facility Feasibility Study, Bid #2025-139

We have reviewed and graded all three proposals for the above mentioned RFP. At this time, we would like to recommend LaBella Associates to complete the study outlined in the RFP with Phase 1 not to exceed \$296,134.00.

Thank you,

Major Ronald Murray

A handwritten signature of Major Ronald Murray in cursive script.

Prepared For:
Pamela O'Neill
Purchasing Agent
County of Albany
112 State Street, Room 820
Albany, NY 12207

Submitted By:
LaBella Associates
4 British American Blvd
Latham NY 12110
(518) 439-8235



**RFP# 2025-139: Facility Conditions Assessment and
Architectural/Engineering Design/Construction Services**

OCTOBER 24, 2025



October 24, 2025

Pamela O'Neill
Purchasing Agent
County of Albany
112 State Street, Room 820
Albany, NY 12207

Re: RFP# 2025-139: Facility Conditions Assessment and Architectural/Engineering Design/Construction Services

Dear Ms. O'Neill:

The LaBella Associates Justice Design Team is pleased to present this proposal to Albany County for the Facility Conditions Assessment and development of a master plan at the Albany County Detention Center. **The experience of our Justice Team spans over 45 years**, resulting in our reputation as a trusted specialist in the study and design of county jails and public safety facility facilities. Our extensive experience, which includes 47 New York State county facilities through either studies or capital projects, gives us an in-depth understanding of pressing issues facing county government, especially in the area of correctional design.

LaBella Associates, has assembled an expert team with experience precisely suited to the needs of the Albany County Public Safety Facility. We have many decades of successful work with County governments helping their ability to deliver responsive services **on-time and under-budget** to their public.

Our team will be led by local Project Manager David Weller. David will be your day-to-day contact and provide the County with a single point of communication throughout the duration of the project for a clearer understanding of your needs. Together we also have an intimate understanding of the requirements of the **NYS Commission of Correction** and the **NYS Office of Court Administration** and therefore Albany County can be confident that the project will be submitted to them for quality control reviews and final approvals.

Within our firm, we have a dedicated county and municipal staff (Architectural, Mechanical, Electrical, Plumbing & Security) whose familiarity with the processes and functions of County jails & correctional facilities results in better analysis and design of these facilities from the beginning of the process. LaBella Team members have in-depth understanding of pressing issues facing county government and first-hand knowledge of the operations of county jails/correctional facilities which result in better solutions.

Please let us know if there are any questions regarding this submittal, and we look forward to the opportunity of meeting with you soon. David can be reached at (585) 295-6298 or dweller@labellapc.com, and Mark can be reached at (585) 295-6256 or by e-mail at mkukuvka@labellapc.com.

Respectfully submitted,

LaBella Associates, DPC



Mark E. Kukuvka, AIA
Client Manager/Vice President



David L. Weller, AIA, CSI
Associate Vice President
Civic & Justice Studio Director / Sr. Project Manager

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SECTION II

Qualifications & Experience

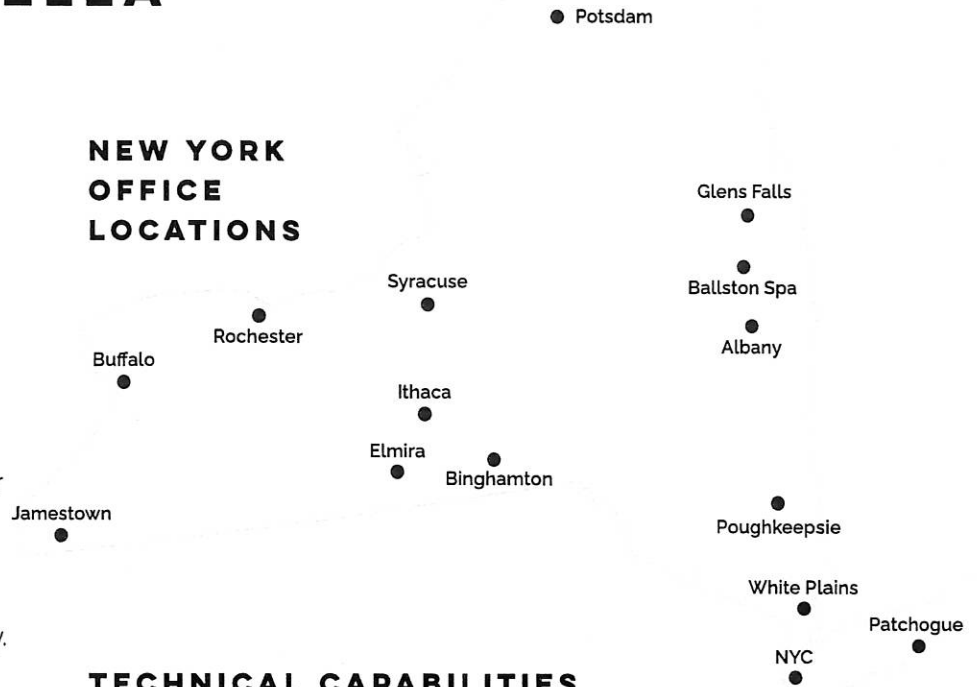
ABOUT LABELLA

At LaBella Associates, our job is to create – structures, plans, ideas, results. As a nationally recognized Design Professional Corporation, that's a given, right?

But here's what really drives us: creating partnership between our team and our clients. So much so that we become one team, unified in the unrelenting pursuit of exceptional performance on each and every project. Reliability. Accountability. Collaboration. Respect. Not skills we went to school for, but innate in LaBella team members.

The pursuit of partnership is embedded in our culture – has been **since our inception in 1978**. And it affects client outcomes in profound ways. It means we're built to expertly execute projects from start to finish. That we have the talent and resources to take on any challenge. That projects are completed on time, on budget, and beyond expectations. And that we win awards – not just for our talent, but also for our ethics, employee culture, and growth.

Today, our wheelhouse is broad, with four key service offerings: Buildings, Energy, Infrastructure, and Environmental. Our reach is widespread with over 2,000 staff located throughout the country and Europe. We're headquartered in Rochester, NY- but our impact is seen, felt, and experienced around the world.



TECHNICAL CAPABILITIES



INFRASTRUCTURE

- Civil Engineering
- Environmental
- Planning
- Transportation Engineering
- Land Surveying



BUILDINGS

- Architecture
- Planning
- Buildings Engineering
- Environmental
- Land Development & Landscape Architecture



ENVIRONMENTAL

- Environmental Consulting
- Environmental Contracting
- Buildings Engineering
- Solid Waste

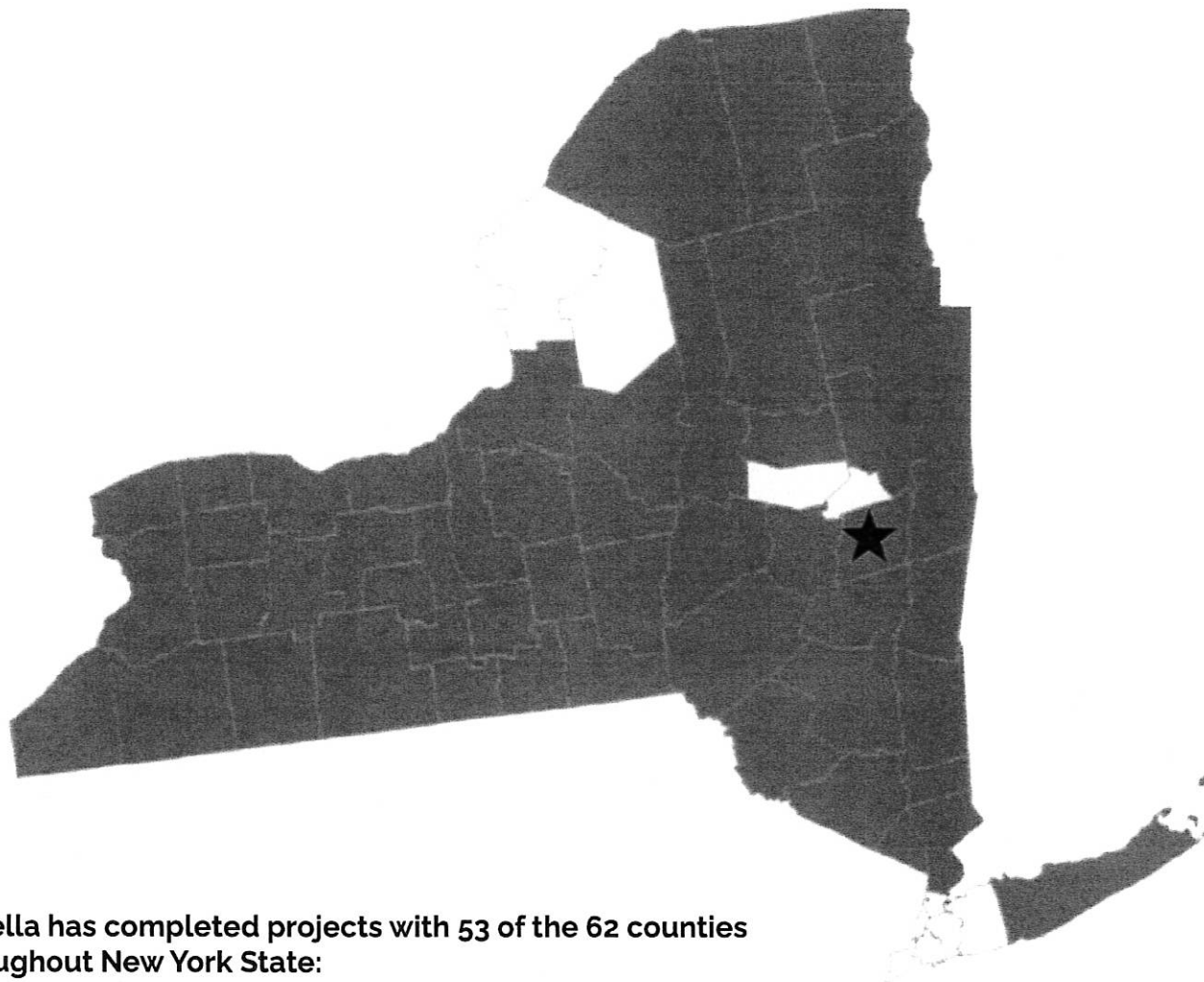


ENERGY

- Program Management
- Renewables
- Planning
- Power Systems
- Environmental
- Civil Engineering



COUNTIES LABELLA PARTNERS WITH:



LaBella has completed projects with 53 of the 62 counties throughout New York State:

Albany	Greene	Saratoga
Allegany	Hamilton	Schoharie
Broome	Herkimer	Schuyler
Cattaraugus	Livingston	Seneca
Cayuga	Madison	Steuben
Chautauqua	Monroe	Suffolk
Chemung	Niagara	Sullivan
Chenango	Oneida	Tioga
Clinton	Onondaga	Tompkins
Columbia	Ontario	Ulster
Cortland	Orange	Warren
Delaware	Orleans	Washington
Dutchess	Oswego	Wayne
Erie	Otsego	Westchester
Essex	Putnam	Wyoming
Franklin	Rensselaer	Yates
Fulton	Rockland	
Genesee	St. Lawrence	

FIRM EXPERTISE

New York State Licenses

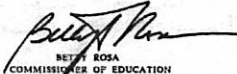

**THE UNIVERSITY OF THE STATE OF NEW YORK
EDUCATION DEPARTMENT**

THIS IS TO CERTIFY THAT HAVING MET THE REQUIREMENTS OF SECTION 7210 OF THE EDUCATION LAW AND IN ACCORDANCE THEREWITH THIS CERTIFICATE OF AUTHORIZATION IS GRANTED WHICH ENTITLES

**LABELLA ASSOCIATES DPC
300 STATE STREET
ROCHESTER, NY 14614-0000**

TO PROVIDE LAND SURVEYING SERVICES IN THE STATE OF NEW YORK FOR THE PERIOD 01/01/2024 TO 12/31/2026.

CERTIFICATE NUMBER
0021271



BETTY ROSA
COMMISSIONER OF EDUCATION

LAND SURVEY



**THE UNIVERSITY OF THE STATE OF NEW YORK
EDUCATION DEPARTMENT**

THIS IS TO CERTIFY THAT HAVING MET THE REQUIREMENTS OF SECTION 7210 OF THE EDUCATION LAW AND IN ACCORDANCE THEREWITH THIS CERTIFICATE OF AUTHORIZATION IS GRANTED WHICH ENTITLES

**LABELLA ASSOCIATES DPC
300 STATE STREET
ROCHESTER, NY 14614-0000**

TO PROVIDE PROFESSIONAL ENGINEERING SERVICES IN THE STATE OF NEW YORK FOR THE PERIOD 01/01/2024 TO 12/31/2026.

CERTIFICATE NUMBER
0021272



BETTY ROSA
COMMISSIONER OF EDUCATION

ENGINEERING/
ARCHITECTURE



**THE UNIVERSITY OF THE STATE OF NEW YORK
EDUCATION DEPARTMENT**

THIS IS TO CERTIFY THAT HAVING MET THE REQUIREMENTS OF SECTION 7210 OF THE EDUCATION LAW AND IN ACCORDANCE THEREWITH THIS CERTIFICATE OF AUTHORIZATION IS GRANTED WHICH ENTITLES

**LABELLA ASSOCIATES DPC
300 STATE STREET
ROCHESTER, NY 14614-0000**

TO PROVIDE GEOLOGY SERVICES IN THE STATE OF NEW YORK FOR THE PERIOD 03/01/2024 TO 02/28/2027.

CERTIFICATE NUMBER
0021659



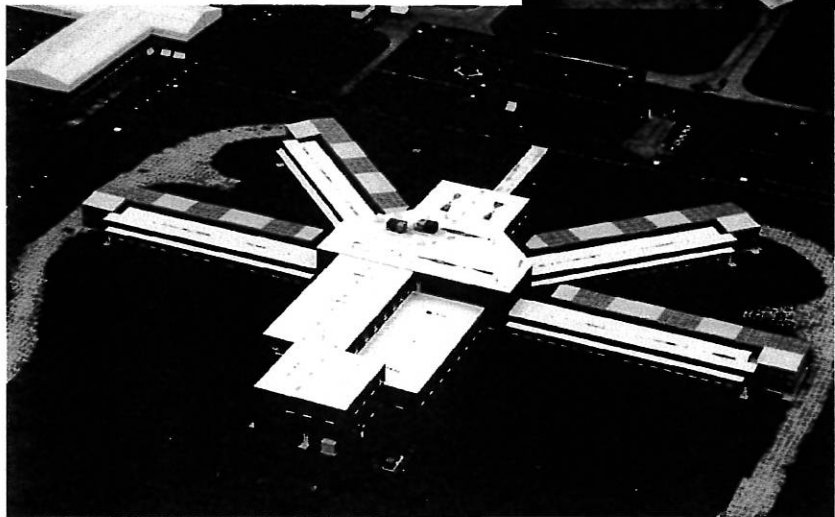
BETTY ROSA
COMMISSIONER OF EDUCATION

GEOLOGY

PORTFOLIO

Criminal Justice Experience

- Broome County Jail and Public Safety Building
- Cattaraugus County Jail Renovations
- Cayuga County Jail and Addition
- Chautauqua County Jail Expansion
- Chenango County Correctional Facility and Public Safety Building
- Clinton County Correctional Facility
- Columbia County Jail
- Delaware County Correctional Facility and Public Safety Building
- Dutchess County Jail
- Dutchess County Justice & Transition Center
- Franklin County Jail and Public Safety Building
- Fulton County Jail
- Herkimer County Jail Renovations and New Jail
- Livingston County Jail
- Monroe County Correctional Facility Additions
- Monroe County Jail Addition and Expansion
- Onondaga County Jamesville Correctional Facility Renovations
- Ontario County Jail Renovations
- Orleans County Jail Renovations
- Otsego County Public Safety Facility
- Putnam County Jail
- Rensselaer County Public Safety Facility
- Schoharie County Jail and Public Safety Building



- Schoharie County Jail and Public Safety Building Flood Replacement Facility
- Schuyler County Jail Renovations
- Steuben County Jail and Public Safety Building
- Steuben County Jail Pod Addition
- Suffolk County Jail Replacement Facility
- Sullivan County Jail, Additions and Designing New Jail
- Tioga County Jail and Public Safety Building
- Tompkins County Jail
- Warren County Correctional Facility and Public Safety Building
- Wyoming County Jail and Public Safety Building
- Yates County Jail

ORGANIZATIONAL CHART



Mark Kukuvka, AIA
Principal-in-Charge/
Client Manager

David Weller, AIA
Civic & Justice Studio Director/
Sr. Project Manager

MEP ENGINEERING

Casey Bernhard, PE
Mechanical Discipline Leader

Jeffrey Davis, PE
Sr. Mechanical Engineer

Michael Schieltzelt, PE
Sr. Electrical Engineer

Nick Harkola, PE
Electrical/Security Engineer

Stephen Coonradt
Security Engineer

ARCHITECTURE

Dave McLellan
Project Architect

Richard LaPointe
Project Associate

REGULATED BUILDING MATERIALS

Jarrod Miner
RBM Program Manager

Cameron Heller
RBM Project Manager

STRUCTURAL

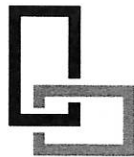
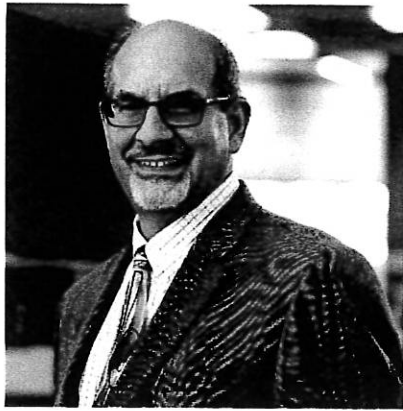
Kevin DeRoller, PE
Sr. Structural Engineer

**Lanson Cosh, PE,
NYS CCEO**
Sr. Structural Engineer

CIVIL / SITE

**Roger Keating, PE, LEED
AP BD+C**
Sr. Civil Engineer

Robert Steehler, PE
Sr. Civil Engineer



MARK KUKUVKA

Principal-in-Charge/Client Manager

Mark has over 40 years of experience specializing in the programming, design, and project management of county projects and criminal justice facilities. Serving as project manager, Mark serves as client liaison and oversees quality control and completion of key design elements.

AIA

Registered Architect: New York

EDUCATION

University of Cincinnati: BArch, Architecture

ORGANIZATIONS

AIA: Committee on Architecture for Justice

American Jail Association

Construction Specifications Institute

Dutchess County: Law Enforcement Center—Poughkeepsie, NY

Client Manager for the Law Enforcement Center overseeing the complex design and construction efforts with a multi-discipline design team and specialty consultants. This project was an adaptive reuse of an existing manufacturing building converted into the County Sheriff's offices located adjacent to the Dutchess County Jail. The Building consists of 57,000 sq. ft. of space located on two levels which include the Civil division, Pistol & Records, Road Patrol, Evidence, Detectives, Training and lockers with the Sheriff's Administration suite on the second level. The building was completed in 2019.

Dutchess County: Justice and Transition Center—Poughkeepsie, NY

Assistant Project Manager for the The Dutchess County Justice & Transition Center. A 297,000 sq. ft., 569 bed jail facility and included a 56,000 sq. ft. Law Enforcement Center. The entire site features expanded on-site parking and significant green space to enhance the streetscape view based on public input at community meetings.

Monroe County: Jail Expansion—Rochester, NY

Client Manager for a \$53 million, 220,000 sq. ft., 400 cell jail expansion.

Broome County: Jail and Public Safety Building—Binghamton, NY

Project Manager for a new \$35 million, 225,000 sq. ft., 400 cell facility.

Chautauqua County: Jail Expansion—Mayville, NY

Client Manager for a \$14.5 million, 64,800 sq. ft. jail expansion.

Cayuga County: Jail Addition—Auburn, NY

Client Manager for a \$12.8 million, 62,000 sq. ft. jail addition.

Franklin County: Jail and Public Safety Building—Malone, NY

Project Manager for a new \$7 million, 40,420 sq. ft., 85 bed facility.

Cattaraugus County: Jail Renovations—Little Valley, NY

Project Manager for renovations extending jail capacity for another 5 to 8 years.

Monroe County: Master Plan—Rochester, NY

Sr. Project Manager for the master plan and study of Sheriff's Headquarters and entire Jail and Correctional System.





DAVID WELLER

Civic & Justice Studio Director/Sr. Project Manager

David has over 30 years of experience as a Project Manager responsible for conceptual design through construction phases for architectural and multi-discipline projects. David serves as Sr. Project Manager and Team Leader for small through large scale design and construction projects.

AIA

Registered Architect
New York
License# 037599

EDUCATION

Finger Lakes Community
College: AAS, Architectural
Technology

Finger Lakes Community
College: AAS, Mechanical
Technology

ORGANIZATIONS

American Institute of Architects

Construction Specifications
Institute Member

Dutchess County: Justice
and Transition Center—
Poughkeepsie, NY

Dutchess County: Law
Enforcement Center—
Poughkeepsie, NY

Monroe County: Jail
Facilities and Infrastructure
Improvement—Rochester, NY

Monroe County Jail: Mainframe
Master Plan—Rochester, NY

Monroe County: Jail
Facilities and Infrastructure
Improvement—Rochester, NY

Schoharie County: Jail & Public
Safety Building—Schoharie, NY

Tompkins County: Limited
Modifications to Jail—Ithaca, NY

Tompkins County: Limited
Modifications to Jail and Public
Safety Building—Ithaca, NY

Tompkins County: Health
Department Building
Renovation—Lansing, NY

Monroe County: Rush Children's
Detention Center—Rush, NY

Sullivan County: New
Correctional Facility—
Monticello, NY

Marcy Correctional Facility:
Residential Mental Health Unit—
Marcy, NY

NYSOGS: Ulster Correctional
Facility Replace Doors/ Frames-
Contract S3615, Project#
43835—Napanoch, NY

NYSOGS: Green Haven
Correctional Facility M3178-
Replace Roll-Up Doors for Truck
Access—Stormville, NY

NYSOGS: Five Points
Correctional Facility RMHU—
Romulus, NY

NYSOGS: Coxsackie Correctional
Facility RMHU—Coxsackie, NY

Attica Correctional Facility:
Window Replacement and HVAC
Upgrades—Attica, NY

Ulster County: Law Enforcement
Center 911 Operations Center
Relocation Study—Kingston, NY

Ulster County: Family Court
Relocation and Renovations—
Kingston, NY





DAVE MCLELLAN

Senior Project Manager

Dave has over 30 years of professional experience in all aspects of managing projects for multi-discipline design teams. With an Architectural background, he is proficient in project planning, budgeting, cross-discipline coordination and scheduling to achieve the client's goals. Dave is also experienced in client negotiations and public hearing presentations for industrial, commercial and corporate projects. His background includes being a Team Leader for County office and Correctional projects, Architectural group leader and acting as Lead Designer for retail and corporate clients.

EDUCATION

Wentworth Institute of Technology: BArch, Architecture

ORGANIZATION

AIA Associate

Cayuga County Public Safety Building Expansion and Renovations—Sennett, NY*

Project Manager. The project included the design and construction of three new day room housing units, and a medical day room housing doubling the inmate capacity. A new facility service kitchen was designed along with some meeting rooms, training rooms and expansion to the current visitation. The existing facility remained in operation during the expansion and renovations.

Schoharie County: Jail and Public Safety Building—Schoharie, NY

Project Associate for a new \$7.7 million, 80,000 sf, 80 bed facility. The design of a new, 70-cell direct supervision facility was on a site with wetlands and hilly terrain. The building utilizes the exterior envelope as the maximum security barrier so that the facility has a minimum amount of perimeter security fence. All exterior recreation yards were adjacent to the housing units for staff efficiencies and good visibility. The 58,000 sf facility consists of a new sheriff's

administration office, road patrol, a criminal investigations unit, and civil and evidence divisions. As a true public safety building, the County also elected to add the probation department and the district attorney's office to the facility.

Delaware County: Offices and Correctional Facility—Delhi, NY*

Project Manager. Delhi was in great need for new County offices, a Sheriff's office and correctional facility. Dave was the Project manager for the 22 million dollar design and construction project consisting of the combination of the three entities combining the need to service the county and the inmate population. The project resulted in a successful state-of-the-art facility Sheriff's office and County offices with prefabricated modular concrete housing units.

Dutchess County: Law Enforcement Center—Poughkeepsie, NY

Project Manager for the Law Enforcement Center over seeing the complex design and construction efforts with a multi-discipline design team and specialty consultants. The



*Projects under previous experience



RICHARD LAPOINTE

Project Associate

Rich has over 25 years' experience as an architect and project manager. He is responsible for the leadership, coordination, and technical execution of project design, building code and technical quality of project documentation. Rich enjoys working with clients, consultants, and contractors to ensure mutual understanding of project goals, comprehension of the detailed design and its nuances as well as offering guidance whenever necessary.

EDUCATION

Hudson Valley Community College: A.A.S. Architecture

City of Albany: 200 Henry Johnson Blvd Interior Renovation—Albany, NY

Project Associate for the interior renovations of the 2nd floor of the City office building.

NYS Department of Corrections Training Academy—Albany, NY*

Architectural Designer for the building envelope renovation project. Nearly all of the existing windows were to be replaced due to age and neglect. Inspected existing facility, measured all window and door openings, selected appropriate replacements and implemented construction documentation.

3rd Judicial District Executive Offices—Albany, NY*

Provided construction documents based on owner provided Design Development drawings to build out a defined space in an existing three story office building. The project included demolition and alteration of approximately 26,500 square feet of office space on three floors, and stair construction connecting 3rd Judicial spaces on the first and second floor. Judges chambers, conference rooms, a training area and storage space for State Police.

Albany Housing Authority: Lincoln Square Feasibility Study—Albany NY*

Performed a feasibility study and comprehensive surveys of the vacant 11 story high-rise building. The scope of work included architectural, structural, electrical and mechanical inspections, lead paint and asbestos investigations and assessments to define compliance with handicapped regulations. Schematic floor plans and unit mixes were later developed for a cooperative housing facility.

Golden Hill Health Care Center: Study and Master Plan—Kingston NY*

Led the master plan and feasibility study for addition and renovations to an existing senior living facility. Anticipating an increase in residents, a new addition was proposed to allow for the movement of residents to improved living and community spaces while other areas of the facility would be renovated and phased back into use. The addition included 25 resident rooms, cafeteria, community living room for family visits and functions, as well as new nursing stations to allow for increased care and treatment.

*Completed with previous employer





LANSON A. COSH

Senior Structural Engineer

Lanson has over 20 years of progressively responsible experience. He has experience with multiple aspects of structural engineering including high rise, commercial, residential, institutional, DoD, FAA, piers, municipal, industrial and transportation hubs from new construction to restoration and preservation.

PE, NYS CCEO
Professional Engineer:
NY, CT, MA, TN

New York State Certified Code Enforcement Official

EDUCATION
Manhattan College: M.S. in
Civil Engineering, Structural
Concentration

Manhattan College: B.S. in
Civil Engineering, Structural
Concentration

SUNY Orange: A.S. in
Engineering Science

CERTIFICATION
OSHA 40-Hour HAZWOPER

OSHA Confined Space Entry

NYSOGS: DMNA Gloversville Armory Improvements—Gloversville, NY

Project Manager and Senior Structural Engineer for site drainage corrections, ADA compliant ramp replacement, front stairs repair, brick masonry improvement to envelope, roof drainage improvements, dumpster enclosure, and parking lot and driveway replacement. LaBella provided construction documents, including plans and technical specifications, to guide the construction process.

NYSOGS: Mt. McGregor Correctional Facility Decommissioning—Wilton, NY

Provided engineering assessment and project management services to decommission "mothball" a 64-building, 1,200-acre correctional facility. Working alongside OGS, provided design coordination of multi-partner teams, prepared and implemented OGS schedules and documentation, and provided construction oversight. Visually assessed the structure and envelope systems for each building, identified deficiencies, prepared details to stabilize and secure the facility for a long-term vacancy.

NYSOGS: West Seneca Development Center Campus Feasibility Study and Assessment—West Seneca, NY

Provided engineering feasibility study and assessment to compare decommissioning and demolition options for the 400-acre West Seneca Developmental Center Campus. Provided design coordination, implemented OGS schedules and documentation and provided cost estimates to aide decision making between options. Visually assessed the structure and envelope systems for each building, identified deficiencies, and prepared concept level recommendations and cost estimates to support long-term vacancy and security or demolition.

Village of Ballston Spa: Village Hall Assessment and Renovation—Ballston Spa, NY

Structural Engineer for a planned renovation project at the Village Hall. Initial tasks included feasibility studies, structural assessments, and design of high priority repairs such as rebuilding a retaining wall along the side entrance of the building along a public way, supporting abandoned below grade vaults along with historic restoration and storefront replacement.





KEVIN DEROLLER

Senior Structural Engineer

Kevin serves as a Structural Engineer in the Buildings Group of LaBella's Structural Engineering Division and has over 14 years of experience. His main responsibilities include document production and project assistance. He has experience in AutoCAD and Revit for document production. Kevin also has project experience in utilities, higher education, K-12, and local municipalities.

PE
Professional Engineer
NY, CO, OH

EDUCATION
SUNY University at Buffalo:
M.S., Structural & Earthquake
Engineering

SUNY University at Buffalo: B.S.,
Civil Engineering

**CERTIFICATION /
REGISTRATION**
OSHA 10-hour, ACI Concrete
Inspector Course

Nuclear Soil Gage Certification
Course

Herkimer County: Correctional Facility & Public Safety Building—Herkimer, NY

Structural Engineer for the design of a single story vehicle sallyport for the steel framed jail administration/operations area, three housing units consisting of perimeter precast module concrete cells clustered around a dayroom space, with sub-dayrooms created from hollow metal or chain-link fence construction. Housing unit areas consisted of two-story steel framed structure with exterior bearing walls. Structure of the building will consist of concrete shallow foundations, a structural steel frame with select masonry bearing walls and open web joist roof construction.

NYSOGS: Groveland Correctional Facility Improvements—Soyea, NY

Jr. Structural Engineer for renovations to the first floor of the Letchworth Administration Building. Project included expanding the main control room to allow space for the locksmith shop and arsenal storage, and to relocate the main sallyport adjacent to the control room. Existing concrete ramp structure was replaced as well as relocation of the entrance.

NYSOGS, Southport Correctional Facility, Provide Classrooms & Recreational Pens, Bldgs. 4 & 5—Pine City, NY

Structural Engineer for structural steel components on classroom building addition. The project did not proceed as the jail was later closed.

Sullivan County: New Jail and Public Safety Building—Monticello, NY

Structural Engineer responsible for the design of a new 130,000 sq. ft. jail in Sullivan County. Work will include analysis, design and detailing of steel, masonry, cast-in-place and precast concrete elements making up multiple structural systems including: brace framed, moment frame, masonry shear wall, concrete shear wall and deep foundations.

Town of Greece: New Police Station—Greece, NY

Structural Engineer for the new 27,000 sq. ft. police headquarters building. The structure consists of a two-story steel frame with overbuild light gauge trusses. Responsibilities included the complete structural design of the steel gravity and lateral system down to the foundations.





CASEY BERNHARD

Mechanical Discipline Leader

Casey has 30+ years of experience in mechanical, energy and environmental design for buildings and facilities. His experience has applied to projects in state agencies, higher education, K-12, institutional, municipal city/county or government, commercial, criminal justice, industrial applications, and healthcare. Project types include HVAC and plumbing system design, energy study services, master planning, commissioning and green building design.

PE

Professional Engineer
NY, VA, GA, ME, NC, OH, TX, CO,
CT

EDUCATION

Cornell University: MEng in Mechanical Engineering

Union College: B.S. in Mechanical Engineering

CERTIFICATIONS/REGISTRATIONS

LEED Accredited Professional, U.S. Green Building Council

ORGANIZATIONS

American Society of Heating, Refrigeration and Air Conditioning Engineering - Member

American Society of Mechanical Engineers-Associate Member

Sullivan County: Jail and Building, HVAC Design and Energy Efficiency Study—Monticello, NY

Herkimer County: Correctional Facility & Building—Herkimer, NY

Monroe County Jail: Visitation Renovation Project—Rochester, NY

Monroe County: Correctional Facility—Rochester, NY

Monroe County: Jail MEP Master Plan Study—Rochester, NY

Monroe County: Hall of Justice Phase 2A & Phase 2B Renovations—Rochester, NY

NYSOGS: Replace Condensate Lines at Collins I & Collins II Correctional Facility—Collins, NY

NYSOGS: Southport Correctional Facility—Pine City, NY

NYSOGS: Attica Correctional Facility—Attica, NY

NYSOGS: Renovate Non-Contact Visit Area at Auburn Correctional Facility—Auburn, NY

NYSOGS: Attica Special Housing Unit, Convert Steam to Hot Water (B, D, C Blocks)—Attica, NY

Wayne County: Wayne County Jail Renovations—Lyons, NY

City of Oswego: Police Department Upgrade Study—Oswego, NY

Dutchess County: Law Enforcement Center—Poughkeepsie, NY

Allegany County: Courthouse HVAC System Study—Allegany, NY

City of Rochester: Building Cooling Tower Replacement Project—Rochester, NY

City of Rochester: Building Retro Commissioning—Rochester, NY

City of Hornell: Public Works Building—Hornell, NY





JEFFREY DAVIS

Senior Mechanical Engineer

Jeff is a Senior Mechanical Engineer with over 25 years of experience in building energy audits and upgrades, mechanical systems design and retro-commissioning services. He specializes in the design of HVAC, plumbing and fire sprinkler systems for a variety of facility types. Jeff's responsibilities include integration between design team and project management team as well as performing QA/QC reviews of mechanical designs.

PE

Professional Engineer
NY, OH, MN, IA, TX, OR, FL

EDUCATION

Rochester Institute of
Technology: B.S.; Mechanical
Engineering

ORGANIZATIONS

NCEES Record

American Society of Heating,
Refrigerating and Air-
Conditioning Engineers

American Society of Plumbing
Engineers (ASPE)

Dutchess County: Justice and Transition Center— Poughkeepsie, NY

Sr. Mechanical Engineer for the new, 297,950 gsf 569 bed jail facility which will consist of public lobby and contact visitation areas, jail administration, central control and custody administration, staff support areas (lockers and training), vehicular sallyport, intake, secure transport, and release areas, housing units, entry housing and programs for male and female, medical clinic, and medical/acute mental health unit, food service areas including a large commercial kitchen, laundry areas, building support, and hearing rooms.

Schoharie County: Jail & Public Safety Building—Schoharie, NY

Lead Mechanical Engineer for the \$7.7 M, 180,00 sq. ft., 80 bed facility. Project consists of a new sheriff's administration, an emergency management office, a large commercial kitchen, and space for training.

Herkimer County: Correctional Facility & Public Safety Building—Herkimer, NY

Lead Mechanical Engineer for the design of a new correctional facility and public safety facility

with a capacity of 130 cells and equaling 92,928 sq. ft.. Provided design for the complete air, smoke control, and hydronic distribution systems and equipment for full mechanical cooling and heating of the occupied areas of the building. Exhaust air systems for the toilet rooms, janitor's closet, data closets, and main electrical room. Provided heating for the vestibules, loading dock, stairwells, and vehicle sallyport as well as cooling/dehumidification/humidification for the server/master control rooms. A large commercial kitchen was also designed.

Sullivan County: Jail and County Sheriff's Facility—Monticello, NY

Sr. Mechanical Engineer for the new County Jail with provisions to future expansion for two (2) additional housing as a Sheriff's Administration and Road Patrol to be included as part of a Bid Alternate to the project. Design will include VAV rooftop units with a central heating and cooling plant that includes two (2) high efficient air cooled chillers with space for a third chiller as well as four (4) high efficient boilers for the generation of heating hot water.





MICHAEL J. SCHIETZELT

Assoc. VP – Eastern Region Electrical Team Lead

Mike is a Licensed Professional Engineer with over 21 years of experience in Electrical Engineering. He has extensive experience in building decommissioning, demolition, renovation, and new construction. Mike leverages his construction support experience to design buildings with a focus on value engineering up front. He provides correctly sized systems to minimize construction costs, while providing a design which meets all present and possible future needs.

PE
Professional Engineer
NY, CT, MA, WA

EDUCATION
Union Graduate College: M.S. in
Electrical Engineering

Clarkson University: B.S. in
Electrical Engineering

SUNY Potsdam: B.A. in
Mathematics

CERTIFICATION /
REGISTRATION
Lean / Six Sigma Black Belt

ORGANIZATION
Illuminating Engineering Society
(IES), Albany Chapter President

AWARD
Excellence in Action Award,
Huntington Ingalls Industries

Herkimer County: Correctional Facility & Public Safety Building—Herkimer, NY

Assisted with electrical design for light fixtures, security and control systems, tel/data, CCTV systems, and emergency generators - associated with the design of the new correctional and public safety facility in Herkimer. The 92,928 sq. ft. facility included sheriff administration, civil/pistol permits/records, investigation dept., armory and quartermaster, shared support spaces, jail administration, intake, medical, visitation, various secured housing, support areas and garages.

Otsego County Jail: Building Renovation—Cooperstown, NY

Electrical Engineer for an 8,000 sq. ft. jail renovation to existing dormitories/recreation center and guard station.

Port of Albany: Smith Road Offices—Albany, NY

Designed lighting and electrical upgrades for the Smith Road offices. Existing fluorescent lighting was replaced in the repair garages with high efficiency LED light fixtures. Exterior building and pole mount lighting were

replaced with LED fixtures. New receptacle and data plans were provided for the reconfigured office spaces.

Columbia County: 911 Call Center Addition to Fire Training Facility—Ghent, NY

Electrical Engineer for the two-story, 3,000 sq. ft. addition to the existing fire training facility. The scope included architecture, structural, MEP/FP, and construction administration.

Town of Bolton: Old DPW Garage Renovation—Bolton Landing, NY

Electrical Engineer for the assessment and renovation of the Old 8-bay DPW Garage, located at 87 Finkle Road in Warren County, New York. The project includes full architecture and engineering services for the 5,760 sq. ft. Pre-Engineered Metal Building (PEMB).

Albany County: New Childcare Center at Shaker Place Rehabilitation Nursing Center—Colonie, NY

Electrical Engineer for the conversion of an abandoned Wing of the Shaker Place Rehabilitation and Nursing Center into a New Child Day Care Center.





KEVIN BOADWAY

Sr. Plumbing Engineer

Kevin has over 40 years of experience as a Mechanical Engineer in all aspects of Heating, Ventilation and Air Conditioning, Plumbing, Fire Protection and specializing piping systems design. Kevin as knowledge of national and state codes and experience in meeting the requirements of governing agencies including NY Department of Health and Department of Environmental Conservation, U.S. Environmental Protection Agency and local municipalities.

CIPE
Certification in Plumbing
Engineering

EDUCATION
Canton Agricultural and
Technical College: A.S., Applied
Science

**Schoharie County: Jail & Public
Safety Building—Schoharie, NY**

QA/QC for the \$7.7 M, 180,000 square foot, 80-bed new public safety facility. Project consisted of a new sheriff's administration, emergency management office, a large commercial kitchen, and space for training.

**Monroe County: Jail Visits &
Court Holding Study—Rochester,
NY**

Mechanical Engineer for the feasibility study to evaluate the condition of the mechanical and electrical infrastructure of the Monroe County Jail (MCJ) and the Monroe County Correctional Facility (MCF). The purpose of this evaluation was and to develop a master plan for the implementation of the recommendations. The structure is over 50 years old and has a total floor area of over 235,000 sq. ft. Many of the infrastructure systems were original. Issues that were focused on included upgrading and/or replacing the two (2), 80 ton chillers and five (5) indoor central air handling units.

**Ontario County: Jail Pod
Segregation & Constant Watch
Modifications—Canandaigua, NY**

HVAC, plumbing and fire protection design to renovate a space into a 24 hour suicide watch space for multiple inmates. Design included high security diffusers and grilles, suicide resistance combine unit and showers.

Additional Project Experience:

**Chautauqua County: Jail Needs
Assessment—Mayville, NY**

**Five Points Correctional Facility:
Toilet Room Addition—Romulus,
NY**

**Monroe County: Jail Mainframe
Reconstruction—Rochester, NY**

**Niagara County: Sheriff's Office
& Jail Addition—Lockport, NY**

**Southport CF: Restricted
Housing Program Provide
Classrooms Buildings 6 & 5—
Pine City, NY**





NICK HARKOLA

Electrical/Security Engineer

Nick is an Electrical Engineer with over 17 years experience with design, estimation, specification and construction support for a broad range of projects. His responsibilities include design of building and site lighting, integrated audio-video systems, fire alarm systems, electronic security, communications, and power distribution.

PE
Professional Engineer
New York

EDUCATION
SUNY University of Buffalo: B.S.,
Electrical Engineering

Herkimer County: Correctional Facility & Public Safety Building—Herkimer, NY

NYSOGS: Provide Closed Circuit TV Monitoring System, Various Rooms for CNY Psychiatric Center—Marcy, NY

Schoharie County: Jail & Public Safety Building—Schoharie, NY

NYSOGS: Provide Personal Alarm Systems, Bldg. Nos. 201, 202 & 203 at St. Lawrence Psychiatric Center—Ogdenburg, NY

Dutchess County: Justice and Transition Center—Poughkeepsie, NY

NYSOGS: Provide Enhanced CCTV System for CNY Psychiatric Center—Marcy, NY

Dutchess County Jail—Poughkeepsie, NY

NYSOGS: Police Troop L Headquarters—Farmingdale, NY

Dutchess County: Law Enforcement Center—Poughkeepsie, NY

NYSOGS: Police Troop D Headquarters—Oneida, NY

Herkimer County Jail—Herkimer, NY

NYSOGS, Police Troop L Headquarters—Farmingdale, NY

Monroe County: Jail Visitation & City Court Holding Areas Improvements—Rochester, NY

NYSOGS: Albion Correctional Facility 46246 Facility-Wide CCTV Audio Monitoring and Civilian Personal Alarm System—Albion, NY

NYSOGS: Southport Correctional Facility Door Replacement—Chemung County, NY

NYSOGS: Provide CCTV System Upgrades at St. Lawrence Psychiatric Center—Ogdenburg, NY

NYSOGS: Albion CF Replace Perimeter Detection & Camera Systems—Albion, NY





STEVE COONRADT

Security Project Manager

Steve is a Security Project Manager with 12 years of specialized experience in security system design and management including CCTV systems, intrusion detection systems, and building access control systems. As project manager Steve leads the planning, coordination and execution of security related deliverables, including concept plans,

EDUCATION

Rensselaer Polytechnic Institute: B.S. in Industrial and Management Engineering

NYSOGS: Albion Correctional Facility Perimeter Security Upgrades—Albion, NY

Designed the replacement of the perimeter detection & camera systems.

NYSOGS: Orleans Correctional Facility CCTV/CPAS System—Albion, NY

Providing facility-wide CCTV/ audio monitoring system & civilian personal alarm systems.

NYSOGS: Sing Sing Correctional Facility—Ossining, NY

Providing facility-wide CCTV/ audio monitoring system design & recording room surveillance.

NYSOGS: Wende Correctional Facility Perimeter Security Upgrades—Alden, NY

Perimeter detection & camera system replacement at the correctional facility.

Con Edison: Perimeter Security Upgrades—Queens, NY

CCTV system and intrusion detection replacement and integration with existing systems

Eastern Correctional Facility: CCTV Design and Construction Administration—Napanoch, NY*

Taconic Correctional Facility: CCTV/CPAS Design and Construction Administration—Bedford Hills, NY*

Mid-State Correctional Facility: CCTV/CPAS Design—Marcy, NY*

Bedford Hills Correctional Facility: Perimeter Security Design—Bedford Hills, NY*

Boston Planning & Development Agency: Raymond L Flynn Marine Park (RLFMP) Interior Security and Access Control upgrades—Boston, MA*

Designed CCTV and access controls in city building and parking garage to connect into existing city-owned network and Video Management System

Boston Planning & Development Agency Additional Projects*:

- 12 Channel St (9 floor building)
- 12 Drydock Avenue (parking garage)
- Security upgrade at China Trade Center (2 Boylston St)
- Intrusion detection systems, access control, camera systems
- Security upgrade at multiple parking lots and outdoor areas around the city

**Completed under previous employment*





JARROD MINER

Regulated Building Materials Program Manager

Jarrold is the Program Manager for LaBella's Regulated Building Materials (RBM) group. With over 14 years of industry experience, Jarrold has managed and assisted clients with a wide-range of hazardous material needs, including initial site assessments, hazardous material design, abatement oversight, and construction administration. Following a project's inception, Jarrold works closely with his clients to ensure any scope items potentially impacted by hazardous building materials are identified and addressed prior to construction. His knowledge and expertise allow him to minimize unforeseen conditions, and limit work delays over the life of the project.

EDUCATION

SUNY, College at Brockport: B.S. in Business Administration

CERTIFICATIONS / REGISTRATIONS

NYS DOL Project/Air Monitor

NYS DOL Asbestos Building Inspector

NYS DOL Asbestos Project Designer

NYS DOL Mold Assessor

Herkimer County Correctional Facility & Public Safety Building—Herkimer, NY

Jarrold served as the Regulated Building Materials Project Manager in support of a new, 180,000 sq. ft., 130 cell facility. In preparation for the redevelopment of the existing parcel, Jarrold provided guidance and support as it pertained to the cleanup and removal of asbestos-containing materials present at the subject site. In addition to filing a site-specific variance to the NYS Department of Labor, Jarrold provided pre-abatement support services including RFI responses and review of abatement contractor submittals, project management and oversight of field staff during the abatement project ensuring all 3rd party monitoring services were performed in accordance with applicable regulations and contract documents.

Otsego County Jail: Renovation—Cooperstown, NY

Jarrold was the Regulated Building Materials project manager assisting with and coordinating various environmental services. Following

roof and water piping leaks throughout select portions of the jail, Jarrold used his industrial hygiene experience to provide the County with an indoor air quality assessment of the affected spaces. Jarrold also coordinated asbestos testing of suspect materials scheduled to be impacted by planned renovations, and identified areas that required testing, and ensured all impacted materials were tested prior to renovation work.

New York State Office of General Services (NYSOGS)—Hazardous Materials Term Contract

Jarrold currently manages the NYSOGS Hazardous Materials Sampling, Testing, and Monitoring Service Term Contract (SE484) for locations across upstate New York. Since winning the contract in 2022, Jarrold works closely with the regional OGS project managers and design teams to ensure environmental regulatory requirements are satisfied during all projects. Jarrold has managed over 50 individual work assignments ranging from small asbestos inspections to multi-month asbestos and lead abatement projects in secure detention facilities.





CAMERON HELLER

Environmental Project Manager

Cameron is an Environmental Project Manager for LaBella's Regulated Building Materials (RBM) Group. With over 7 years of industry experience, Cameron has managed and assisted clients with various environmental needs, including initial site assessments, abatement oversight, and design assistance. Cameron uses his extensive experience to perform diligent environmental investigations and review to minimize unforeseen conditions.

EDUCATION

SUNY Oneonta: Environmental Science, BS

CERTIFICATIONS / REGISTRATIONS

NYS DOL Project/Air Monitor

NYS DOL Asbestos Building Inspector

NYS DOL Mold Assessor

EPA Lead Risk Assessor

City of Albany: Engine Nos. 1, 4, 9 and 11—Albany, NY

The environmental investigation included a comprehensive survey of regulated building materials testing that could potentially be impacted during renovation activities, including asbestos, lead-based paint, and PCB-containing materials. Cameron used his extensive experience to prevent unexpected costs during renovation by providing a thorough investigation of the renovation areas.

Dutchess County Department of Public Works: County Improvement Projects—Dutchess County, NY

As the Environmental Project Manager and Lead Inspector for the County Improvement Projects, Cameron was responsible for the environmental investigation which consisted of full regulated building materials testing including asbestos, lead-based paint, PCBs and other hazardous materials that could potentially be impacted during renovation activities. Cameron provided the Dutchess County Department of Public Works with thorough investigations of the facilities allowing for accurate cost estimates for future renovation projects.

City of Gloversville: Gloversville Senior Center—Gloversville, NY

As the Environmental Project Manager and Lead Inspector, Cameron worked closely with LaBella's engineering department to conduct an environmental investigation that included regulated building materials testing for asbestos, lead-based paint, and PCBs that could potentially be impacted during renovation activities. Using the data collected during the environmental investigation, Cameron collaborated with the engineering department to present the City of Gloversville with estimated abatement costs and discussed abatement requirements to prevent unexpected costs during construction.

Saratoga Springs Department of Public Works: Saratoga Visitor Center—Saratoga Springs, NY

As the Environmental Project Manager and Lead Inspector, Cameron worked closely with LaBella's engineering department to conduct an environmental investigation that included regulated building materials testing for asbestos and lead-based paint.





ROGER KEATING

Senior Civil Engineer, Regional Leader

Roger has over 24 years of civil engineering experience. His responsibilities include the coordination and preparation of projects from the conceptual design phases through construction completion. Roger's experience includes management and development of site plans, residential, commercial, industrial, institutional, and municipal projects, preparation of feasibility studies, cost estimates and specifications, applications and permits, storm water management plans and reports, and the design of water and wastewater systems.

PE, LEED AP BD+C
Professional Engineer
New York

LEED AP BD+C Accredited
Professional

EDUCATION
SUNY Institute of Technology
Utica/Rome: B.S. in Civil
Engineering

Hudson Valley Community
College: A.A.S. in Civil
Engineering

ORGANIZATIONS
American Society of Civil
Engineers

NYSOGS: Sullivan Correctional Facility—Fallsburg, NY

Project involved the removal and replacement of the perimeter fencing at the facility and stormwater drainage improvements to redirect run-off from areas along the secured perimeter. As Senior Project Engineer, performed an initial site visit and meeting with NYSOGS and Corrections staff to assess the existing conditions and possible approaches to design. Additional responsibilities included preparation of site sketch plans and preliminary cost estimates and development of the program report for site components on the project.

NYSOGS: Eastern Correctional Facility—Napanoch, NY

Project involved providing New York State Department of Corrections and Community Supervision (NYS DOCCS) standard maximum-security perimeter across the front of Eastern Correctional Facility to enclose North/South Cell Halls and Visiting room within the perimeter. The project also included upgrades to the site adjacent to the perimeter fences, which included the construction of a new fire lane inside of the

inner taut wire fence system, and a new outer patrol road, and pedestrian compounds for access to the facility. In addition, the parking lots and parking lot lighting were reconfigured which required stormwater management practices to be constructed to capture and treat stormwater run-off. As Senior Project Engineer responsible for performing an initial site visit and meeting with NYSOGS and Corrections staff to assess the existing conditions and possible approaches to design. Additional responsibilities included preparation of site layout plans for the parking and fencing systems and cost estimates and development of the program report for site components on the project.

NYSOGS: Walsh Medical Facility Expansion—Rome, NY

Project included the construction of a 25,000 sqft building addition with associated paved areas at the Walsh Medical Facility within the Mohawk/Oneida Correctional Facility. As Senior Engineer, responsibilities included the design of the stormwater management and preparation of the Stormwater Pollution Prevention Plan.





ROBERT STEEHLER

Senior Civil Engineer

PE
Professional Engineer
New York

EDUCATION
University at Buffalo: B.S. Civil
Engineering

CERTIFICATIONS
Certified Professional in Erosion
and Sediment Control (CPESC)

Bob is a Project Manager with over 20 years of experience responsible for leading the Civil Site design group at LaBella, currently comprised of over 70 engineers in various offices throughout the northeast and along the east coast. In addition, Bob acts as a Project Manager for a variety of high-profile civil engineering projects. His responsibilities include managing projects from start to finish, including client interaction, presentations at town meetings, coordinating design team meetings, creating design reports, supervising engineers and AutoCAD technicians, processing plans through reviewing agencies, and managing projects throughout construction. Bob has expertise in stormwater management design, erosion control, site layout, water main design and analysis, storm and sanitary sewer design and analysis, cost estimating, lighting design, drafting, grading and earthwork calculations, and septic system designs.

Tompkins County: Jail
Modifications—Ithaca, NY

Civil Engineer for the limited modifications to the existing Public Safety Building to maintain building operations over the next 5 years. While needing to maintain operations while the facility is occupied with minimal board-out needs, LaBella provided MEP, Structural, and Architectural support to accommodate required goals.

Town of Greece: New Police
Headquarters Building and
Courthouse Addition—Greece,
NY

Civil Project Manager for the new police headquarters building and courthouse addition, located at the Greece Town Campus along the south side of Vince Tofany Boulevard. The project proposes to construct a new two-story, 28,180-square-foot police headquarters building, a new impound lot, and a new 1,000-square-foot restroom and sally port addition to the existing courthouse building. The

project includes the addition of associated parking, sidewalks, curbing, lighting, landscaping, and water, sanitary, and storm sewer infrastructure.

City of Rochester: Rochester
Police Department (RPD)
and Neighborhood Service
Center (NSC) Section Offices—
Rochester, NY

Led the civil engineering efforts on three of the projects – Goodman Section (Southeast), Lake Section (Northwest), and Clinton Section (Northeast). Led the design effort that included 114 new secured parking spaces, 30 new public parking spaces, associated utility connection design and approvals, and stormwater management design.

City of Oswego: New Police
Station—Oswego, NY

Civil Engineer for the demolition and site design of a new police station that includes programmatic police operations offices and divisions.



CITY OF SARATOGA SPRINGS

Public Safety Building

LaBella Associates performed a feasibility study and prepared conceptual designs to determine the ideal size and use program for a new public safety facility. The project will develop the High Rock Parking lot.

The proposed public safety facility will include an approximately 30,000 sq. ft. police station attached to a 15,000 sq. ft. court facility. Parking spaces for 800 to 1,000 vehicles will serve the public and the City Center.

Inadequate jail cells, security risks, and insufficient restrooms are a few of the reasons why the City of Saratoga Springs is in need of a new police station. The new station will take the Police Department into the 21st century.

Construction Cost: \$11 Million

Year Complete: Not Complete



The proposed public safety facility will include an approximately 30,000 sq. ft. police station attached to a 15,000 sq. ft. court facility.

OTSEGO COUNTY JAIL

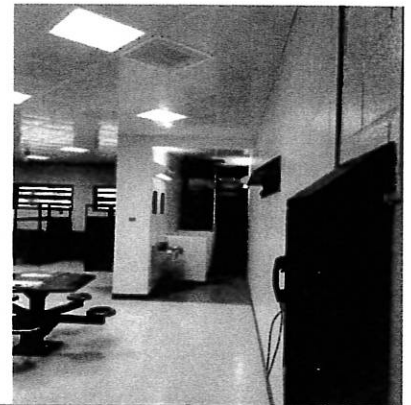
Renovations

With the original building being constructed in 1992, County leadership felt that it was necessary to do a comprehensive existing conditions building analysis in order to have a current assessment of the building needs. Because Jails and Public Safety Buildings are operated on a 24/7 basis the buildings will wear out faster than a typical office building that is only occupied throughout the day.

The results of the report led to developing a phased capital plan where portions of the building could be vacated by inmates, upgraded and then returned back to operation so that the next phase of construction could begin.

LaBella Associates designed this first phase of construction which included a complete restoration of the dormitory areas, new stainless steel shower enclosures, ceiling finishes, floor finishes and new millwork for the officer station. Because the building was designed prior to the Americans with Disability, accommodations were made to make this dormitory upgrade handicap accessible. The project also included new rooftop units so as to provide better airflow in the housing areas along with a better exhaust system in the shower and toilet rooms.

Year Complete: 2020



The first phase of construction included a complete restoration of the dormitory areas, new stainless steel shower enclosures, ceiling finishes, floor finishes and new millwork for the officer station.

CLIENT PARTNER

Sheriff Richard Devlin Jr.
172 County Highway 33 West
Cooperstown, NY 13326
(607) 547-4274
SHERIFF@otsegocounty.com

MONROE COUNTY JAIL

Mainframe Reconstruction Project

The Monroe County Sheriff's Office (MCSO) operates a 275,000+ square foot, 900+ cell jail system in downtown Rochester. Portions of the facility are over fifty (50) years old. The County will undertake a project to review existing jail facilities and infrastructure improvements master plans, population trends, existing and pending regulations, and program needs of the MCSO to evaluate and recommend replacement of existing jail facilities that have met the end of their useful life both from a physical and programmatic perspective.

The multi-phase project will commence with a detailed assessment of the MCSO's requirements for capacity (number and type of beds) and operations (policy, staffing, training, budget) integrated into the appropriate regulatory and programmatic criteria (housing, visitation, admissions, transports and release, rehabilitation programs, health services, food services, education). The anticipated duration of the pre-planning phase is 12 to 18 months. The schematic design will culminate in a Basis of Design Report. Final Design Services, including the preparation of Construction Documents, include but not be limited to architectural, site/civil, MEP, security, corrections programs (e.g., education, recreation), code review, LEED, basic services – construction phase. It is anticipated that a separate agency construction management firm will be engaged.

Start Date:
Spring 2021

Schematic Phase Completion:
December 2023

CLIENT PARTNER

Sean Murphy
Chief of Engineering and
Facilities
Monroe County Div. of
Engineers
(585) 7537541
seanmurphy@
monroecounty.gov



SULLIVAN COUNTY

Correctional Facility

This new 155,000 sf facility is currently in construction for Sullivan County. The LaBella Team's comprehensive scope of work included site selection, programming, facility design, construction management/ administration and transition planning when ready to occupy. With flexibility in mind, the new facility is designed for an initial 256 beds, with plans for future expansion allowing for additional capacity of 304 beds. Support services, such as food, medical, laundry, maintenance and energy were designed to grow with the facility.

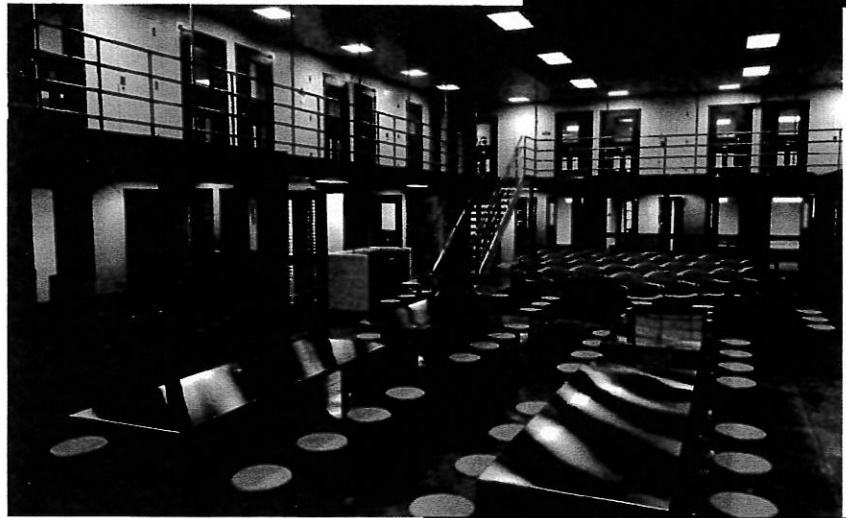
Other project features include inmate educational programs and services, central / security & control, intake / admissions and processing, jail administration, an office for the sheriff and space for entry lobby and waiting area.

The project also included a full service Sheriff's Administration which will house road patrol and investigations divisions, records, processing, dispatch, and radio tower.



CLIENT PARTNER

Edward McAndrew
Commissioner/Engineering
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With flexibility in mind, the new facility is designed for an initial 256 beds, with plans for future expansion.

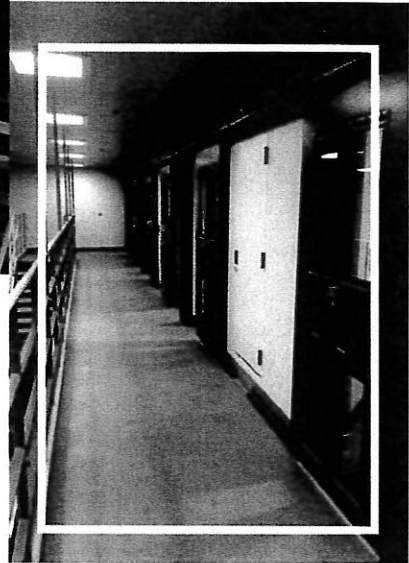


SULLIVAN COUNTY EXPERIENCE

continued



Support services, such as food, medical, laundry, maintenance and energy were also designed to grow with the facility.



LaBella Associates conducted site analysis and coordinated the NY SEQRA approval process. The new jail will meet all New York State Commission of Correction regulations.

Construction Cost: \$72 Million

Completed: Spring 2020

DUTCHESS COUNTY

Integrated Jail Security & Control System & Expansions

In 2013, LaBella Associates worked with Dutchess County to modernize the security and control systems of its aging correctional facility. The facility used standalone systems for video, graphic panel style door controls, duress, intercom, and fire alarm.

Our team of professionals worked with the County to implement a phased replacement of the jail security and control systems that would consolidate them into an integrated jail security system.

The modern system allows for each user workstation terminal to efficiently monitor and interact with all facets of the facility and control movement throughout with a simple mouse and keyboard interface.

In order to respond to a growing need for correctional housing, LaBella was again engaged by the County to develop temporary inmate housing, as a stop-gap measure until a larger jail expansion could be implemented. With the facility having recently been upgraded to a nonproprietary integrated jail security system, the temporary housing project was easily integrated into the new system and allowed for simple expansion of both central and local control.

As time went on, the County worked with LaBella to plan a large-scale renovation and expansion project on the existing correctional facility. The renovated facility was designed by LaBella to accommodate 100 beds in an existing portion of the facility already designed for direct supervision, with an

addition supporting up to 120 beds, significantly increasing the facility's capacity and improving operational efficiency.

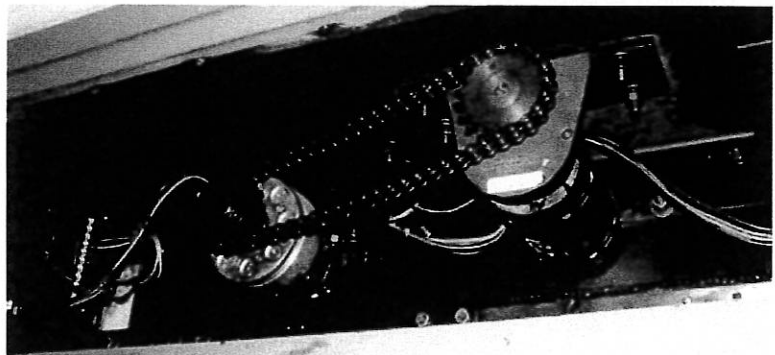
At the center of this expanded facility, LaBella has again incorporated a state-of-the-art Integrated Jail Security and Control System, which further enhances the efficiency and safety improvements of the new design.

Completion for the current expansion and renovation project: Estimated 2021

CLIENT PARTNER

Colonel Gerry Lennon
(845) 486-3843
glennon@dutchessny.gov

LaBella worked with Dutchess County to implement a phased replacement of the jail security and control systems in order to consolidate them into an integrated jail security system.



DUTCHESS COUNTY

Justice and Transition Center

The primary mission of the facility is to provide a safe, modern, and efficient detention environment for pretrial and sentenced inmates in a manner that conforms to the mandates of the New York Commission of Correction. Primary building security is maintained at the building perimeter wall and is further compartmentalized into smaller security areas within the building.

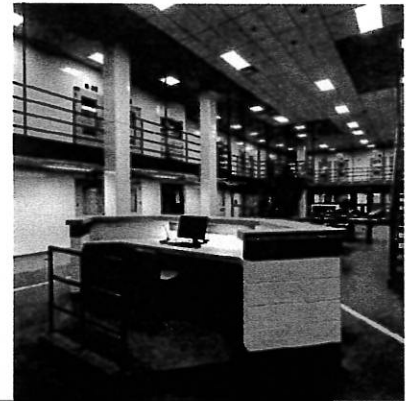
In order to achieve these goals, facility housing is developed into seven housing pod units and one medical unit. Two existing housing units of 50 beds each will remain. The facility provides sufficient and dedicated housing units for separation of special risk/need inmates from the general population. The sub-dayrooms provide operational flexibility, but not the medical unit. Medical is specialized, and the beds aren't part of the facility count. Inmate separation will be subdivided by use of secure barriers to allow different inmate classifications to coexist within the same housing unit, maximizing staff-to-inmate supervision ratios and operational efficiency.

The total count for the new proposed male housing pods



CLIENT PARTNER

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(845) 486-3843
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The new improvements are in compliance with the current Commission of Correction requirements.



DUTCHESS COUNTY

Justice and Transition Center *(continued)*



will be a maximum of 60 inmates; the women's unit is a maximum of 48 inmates, expandable to 60 through double bunking if required in the future. For future population growth and handicap requirements, 70 square foot cells and 100 square foot cells have been provided as required. Also, the medical unit has been located directly adjacent to a general housing unit so as to supplement housing cells as part of the medical suite for greater surveillance and efficiency.

Dutchess County's RESTART program is a core component of the JTC. The goal of RESTART is to provide treatment and re-entry services to male and female inmates housed in the facility who are at high risk of re-offending. The RESTART program space is convenient to the first floor and adjacent to program spaces.

Generally the services provided to the inmates at the housing unit level are: food services, programs, recreation, laundry

for clothing, and typical daily activity. Specialized services such as non-contact attorney visitation can be provided at the housing unit as well as any medical triage needs. Medical and attorney visitation services can also take place at the housing unit pod or other locations in the facility.

Public and attorney visitation also requires inmate movement outside the classification area. All such services are provided within the secure perimeter of the facility.

Building Phase Completion:
December 2023

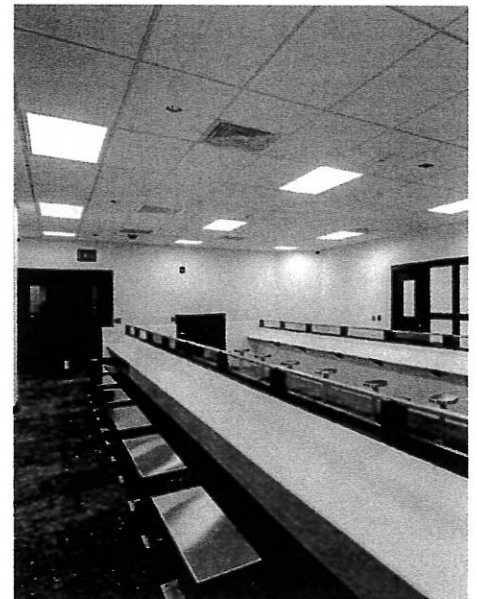
Site Phase Completion:
Estimated Spring 2025

HERKIMER COUNTY

Public Safety Facility

The challenge of this project was to design a new, 130 cell direct supervision facility in the Village of Herkimer, on a former shopping center site. The building utilized the exterior envelope as the maximum security barrier so that this facility did not require a perimeter security fence. All exterior recreation yards are nested within the complex and not outside the secure building perimeter. The facility is approximately 74,000 square feet.

Construction Cost: \$34 Million
Completion Date: Spring 2021



CLIENT PARTNER

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Herkimer, NY 13350

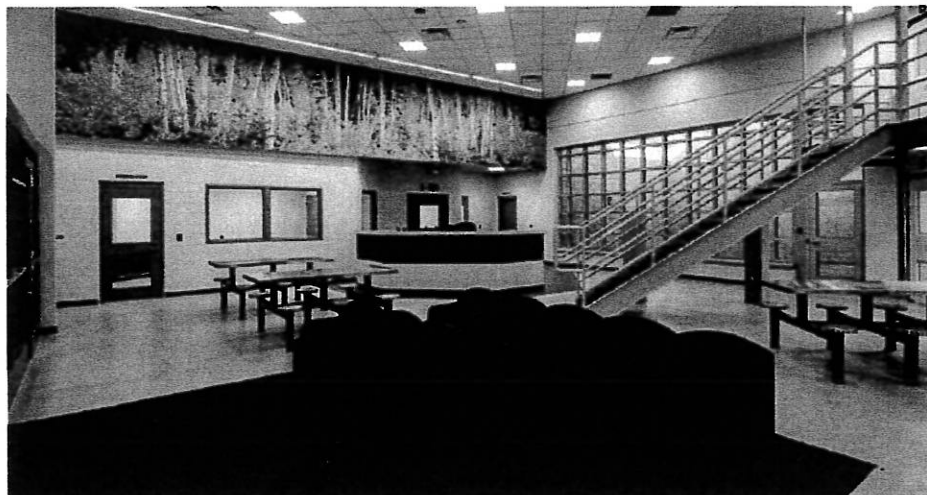
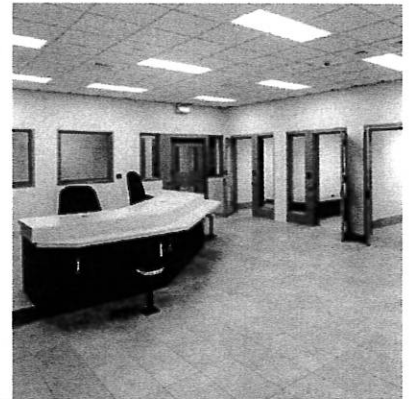
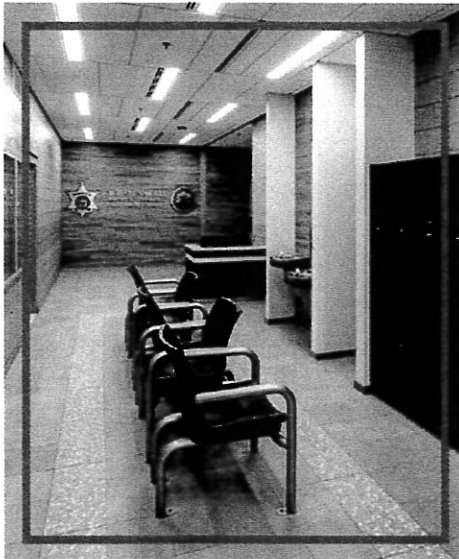
SCHOHARIE COUNTY

Correctional and Public Safety Facility

The challenge of this project was to design a new, 70-cell direct supervision facility on a site with wetlands and hilly terrain. The building utilizes the exterior envelope as the maximum security barrier so that this facility has a minimum amount of perimeter security fence. All exterior recreation yards are adjacent to the housing units for staff efficiencies and good visibility.

Because of the efficient size of the facility, as well as to help with staffing costs, LaBella Associates worked with the New York State Commission of Correction to provide three unique and modern direct supervision housing units in lieu of the typical four units that have been constructed around the state. In order to accomplish this, all areas had to be designed with additional "sub-dayrooms" in order to accommodate all of the different population needs of the County. Each housing area features a large mural with a matching paint scheme themed to the seasons as a calming and normalizing feature for the inmates.

This project is a replacement facility for the existing facility that was destroyed by flooding from



CLIENT PARTNER

Bill Cherry (Retired)
Former Treasurer
Schoharie County
518-231-2110
wmcherry265@yahoo.com

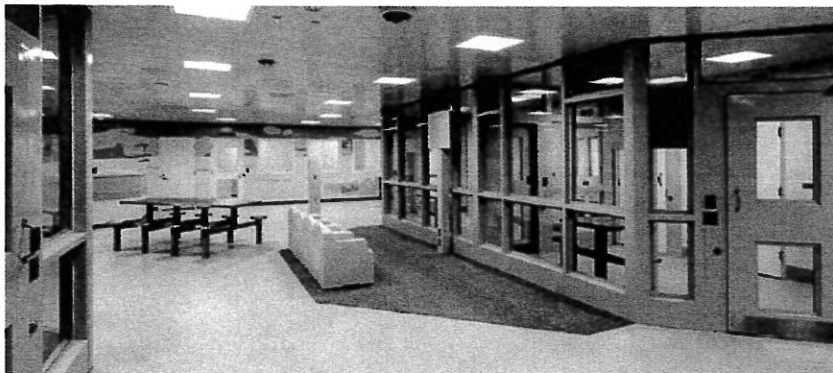
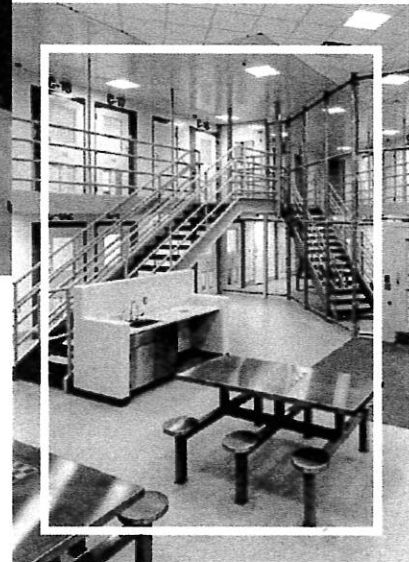
The new improvements are in compliance with the current Commission of Correction requirements.

SCHOHARIE COUNTY

continued



Each housing area features a large mural with a matching paint scheme themed to the seasons as a calming and normalizing feature for the inmates.



Hurricane Irene, with the majority of the work funded through FEMA. Because many other County buildings still remain in the floodplain, it was decided that a large multipurpose room would be included in the project and wired with power and data so that it could be utilized to provide continuity of government for multiple departments for temporary use if a flood of that magnitude ever occurred again in the future. In addition, it can also be used for grand jury as needed.

The 58,000 SF facility consists of a new sheriff's administration office, road patrol, a criminal investigations unit, and civil and

evidence divisions. As a true public safety building, the County also elected to add the probation department and the district attorney's office to the facility. The project also includes a major off-site utility design to bring sewer & water in from the Village of Cobleskill.

This project was designed and managed by LaBella's in-house architects and engineers. Additionally, LaBella led the MEP commissioning and designed all security systems.

Construction Cost: \$33.75 Million

Completed: Early 2020

SUFFOLK COUNTY

Jail Replacement

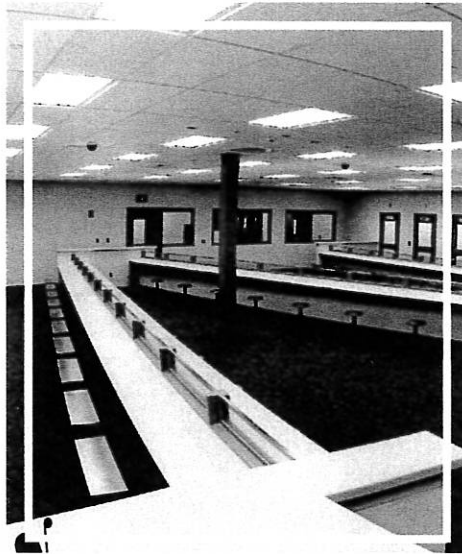
LaBella Associates provided detention/correctional and security control design services for Suffolk County.

Phase I of this project included: 380 cells; a 60-bed dorm, new booking, housing and visitation; medical, staff support, jail operations offices, deputy warden's offices; and new mechanical systems.

Phase II included: 360 additional cells; sheriff's administration; additional staff support; vocational and programming space; kitchen remodeling; additional jail operations space; and additional mechanical space.

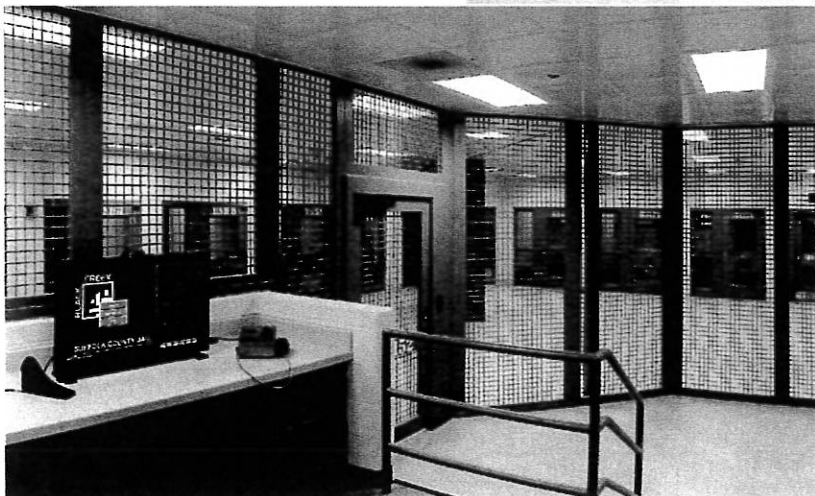
Construction Cost:
\$155 Million

Completion Date:
2012



CLIENT PARTNER

Gil Anderson
Former Commissioner
Suffolk County
Dept of Public Works
(631) 413-3324

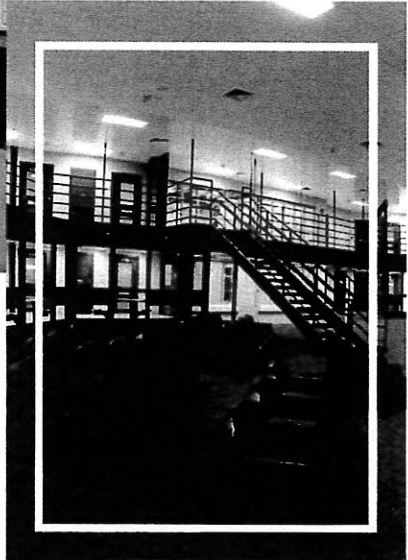


The facility was specifically designed for 360 degree supervision



SUFFOLK COUNTY

Continued

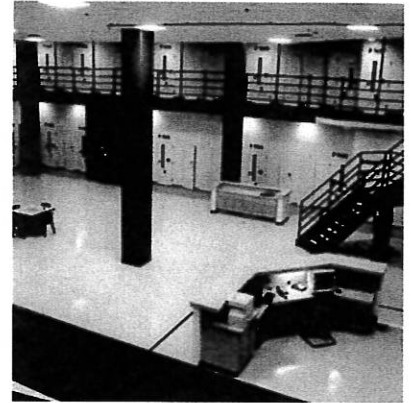
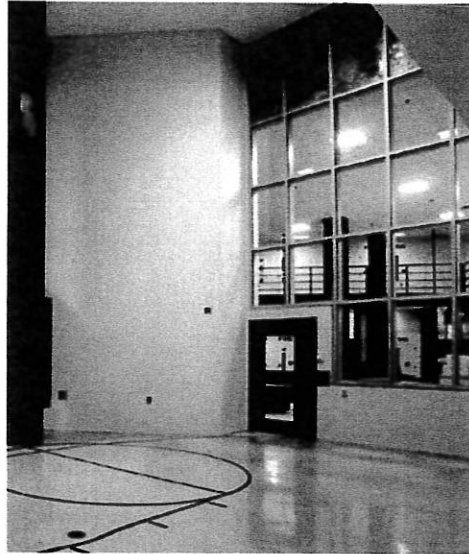


MONROE COUNTY

Jail Mainframe Master Plan

LaBella conducted a renovation Master Plan for the Monroe County Jail Infrastructure to upgrade the buildings mechanical/electrical infrastructure and envelop improvements, to bring into compliance with the needs of the occupants, under the Building Code of New York State. All modifications recommended to be made accounted for life safety, operational improvements, maintenance, energy conservation and system life expectancy. This provided a prioritized plan for budgeting and implementation of required improvements. In addition to the evaluation of the existing jail infrastructure, potential addition configurations and renovations were evaluated to provide operational flexibility, staffing efficiency, and safety improvements for staff and inmates. The schedule of phased projects offers a path to full implementation of the needed improvements while performing the work in a fully occupied correctional facility over a reasonable time duration.

Many of the systems are original to the facility's construction and over 45 years old, operating well beyond their life expectancy. A maintenance intensive program is needed to keep the original systems in operation, and in many cases the systems do not meet requirements under the current codes, and do not provide recommended environmental conditions for both County employees and inmates. We also conducted a building-wide survey for asbestos and hazardous materials within the jail



mainframe and the jail portions of the acquired Public Safety Building only. The Jail expansion (north and south towers) completed in the early 2000s, were not included in the study.

Completed: 2015

All modifications recommended to be made accounted for life safety, operational improvements, maintenance, energy conservation and system life expectancy. life safety, maintenance, energy conservation and system life expectancy issues.

CLIENT PARTNER

Michael Garland
130 South Plymouth Avenue
Rochester, NY 14614
(585) 753-7511



MONROE COUNTY

Jail Expansion

Following an intensive Master Plan Study, members of LaBella Justice Design Group were retained to design a five-story addition to the existing system, which housed 1,500 inmates annually. The expansion created space for an additional 424 cells, enhanced circulation, and provided housing for new support services.

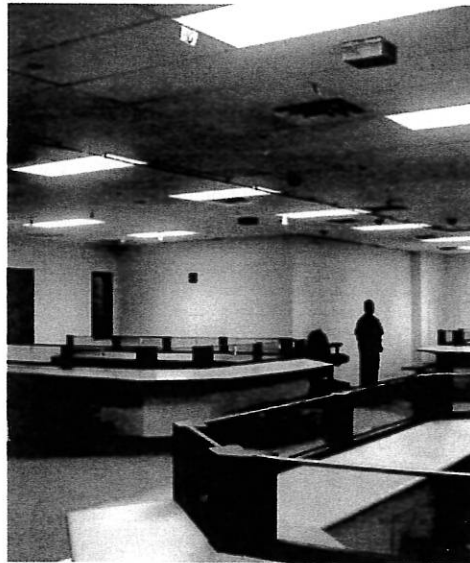
The design of this addition was completed while maintaining 24 hour-per-day jail operations.

Background — In 1996, Monroe County employed LaBella members to conduct a master plan study to determine their current and long-term jail and correctional system needs, and to identify opportunities to address those needs.

The Master Plan Study included services such as an assessment of inmate population, staffing, program, site options, cost options, renovation options, and a review and comment on the County's alternative to incarceration program.

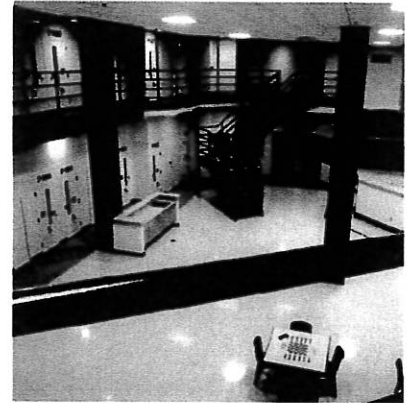
Construction Cost: \$53 Million

Completed: 2002



CLIENT PARTNER

Michael Garland
130 South Plymouth Avenue
Rochester, NY 14614
(585) 753-7511



The design of this addition was completed while maintaining 24 hour-per-day jail operations.



SECTION III

References

REFERENCES

Saratoga County

Colonel Richard Emery

Saratoga County Sheriff's Office

Saratoga County Jail

6010 County Farm Road

Ballston Spa, NY 12020

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Monroe County

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Rochester, NY 14614

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Otsego County

Sheriff Richard Devlin Jr.

172 County Highway 33 West

Cooperstown, NY 13326

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Sheriff@otsegocounty.com



SECTION IV

Plan Implementaion

PLAN IMPLEMENTATION

Facility Conditions Assessment and A/E Design/Construction Services

Facility Conditions Assessment and Master Planning Design

The LaBella Team's approach is designed to effectively and efficiently identify Albany County's current and future challenges while developing practical, actionable solutions. As part of this process, we will engage local criminal justice stakeholders in a collaborative, policy-driven planning effort that fosters consensus and produces realistic, data-informed options.

Our team brings extensive experience in conducting facility assessments for courts, law enforcement agencies, jails, and broader criminal justice systems—ranging from small counties to large metropolitan jurisdictions. We take pride in delivering recommendations that are practical and implementable, not just reports that look good on a shelf. We also recognize that every jurisdiction is unique; what works elsewhere may not be right for Albany County. Our goal is to work closely with County representatives to identify the most effective solutions for the local criminal justice system.

Project Understanding and Approach

Phase I – Facility Conditions Needs Assessment

EXISTING JAIL

This phase involves a comprehensive review of the facility's structural, architectural, mechanical, electrical, plumbing,



security, and control systems, along with an evaluation of site conditions such as drainage, parking capacity, and traffic circulation.

LaBella will assess the existing jail against NYS Building Code requirements, ADA compliance, and other applicable standards. The assessment will also identify urgent life-safety concerns and evaluate available space relative to projected renovation or expansion needs.

Our consultants will meet with representatives from each functional area to document existing conditions, operational concerns, and priorities.

Key Tasks Include:

- Reviewing the adequacy of existing utilities, including power, sanitary sewer, stormwater management, and domestic and fire protection water systems.
- Evaluating the impact of **State Building Code** requirements on potential renovation or expansion efforts.
- Conducting a two-day investigative walkthrough—covering above-ceiling areas where accessible—with our multidisciplinary team (structural, mechanical, electrical, plumbing, civil, architectural, and security).
- Areas known or suspected to contain **Regulated Building Materials (RBMs)** will not be entered.
- Assessing the condition and integrity of the building envelope (roof, exterior walls, windows, doors, and floors), noting structural issues such as delamination or parapet concerns.
- Reviewing the performance and adequacy of **mechanical, electrical, plumbing, life safety, and security systems** to identify deficiencies and determine potential for reuse or replacement.
- Evaluating circulation, segregation, and entry control to confirm appropriate security provisions for any proposed expansion.

PLAN IMPLEMENTATION

- Assessing the feasibility of adding air conditioning or improving temperature control to address seasonal fluctuations.
- Reviewing existing reports and documentation from the past ten years related to the facility's systems and envelope.

The Facility Conditions

Assessment will serve as a key reference point—developed with input and consensus from the Albany County Team—to guide the creation of a **comprehensive Master Plan** that outlines renovation and upgrade priorities within the County's established budget and timeline.

Phase I - Master Plan Development

MASTER PLANNING

The Facility Conditions Assessment will provide the foundation for the Master Plan, which will define Albany County's long-term facility vision and priorities. Working collaboratively with the Albany County Team, LaBella's Justice Team will help **prioritize facility needs—from critical to long-term enhancements—to establish a phased and achievable implementation plan.**

Through workshops, coordination meetings, and continuous communication, LaBella's Justice team will work to ensure the Master Plan reflects **Albany County's operational goals, fiscal strategy, and long-term vision.**

The result will be a practical, data-supported, and actionable plan that positions Albany County

for future success.

The Master Plan deliverables will have overall massing and concept design for use and implementation of the Architectural and Engineering design packages for the County's request of Phase II scope.

- Confirmation and validation of all needs assessment requirements.
- Provide adjacency /bubble diagramming of all spaces identified in the master plan programming.
- Concept approach to construction typology, architectural floor and site plan layouts, proposed building systems, etc. for approval by the County.

Phase II – Architectural and Engineering Services

ARCHITECTURE AND ENGINEERING

This phase would create the design package(s) to provide the County with a potentially phased, or multi-package approach. This will be determined by the County and Facility after review of the Facilities Assessment and Master Plan package that was completed in Phase I.

The following services may be required for this portion of the project:

- Alternative energy (solar & geothermal)
- Site / Topographic Survey (could be completed in Assessment phase prior to master planning)

- Geotechnical Subsurface Evaluation (required for any additions)
- Wetlands Delineation
- Phase 1 Environmental Site Assessment
- Preliminary Environmental and Permit Review (Federal, State, Local)
- SEQRA process with the County
- Coordination with selected Construction Manager (CM) for Construction Cost Estimating, Value Engineering and project scheduling
- Furniture, Fixture, and Equipment (FF&E) Design
- Low-voltage system design
- Security and electronics including assistance with a jail management system (JMS)
- Telephone data design

All services will be provided by LaBella's A/E team members. At LaBella we believe diversity can offer unique perspectives and helps to strengthen our team. Therefore, we occasionally add strategic partners for some services where we feel there is benefit to you, the Owner. This will not be done without prior approval or authorization.

Anticipated general scope of work:

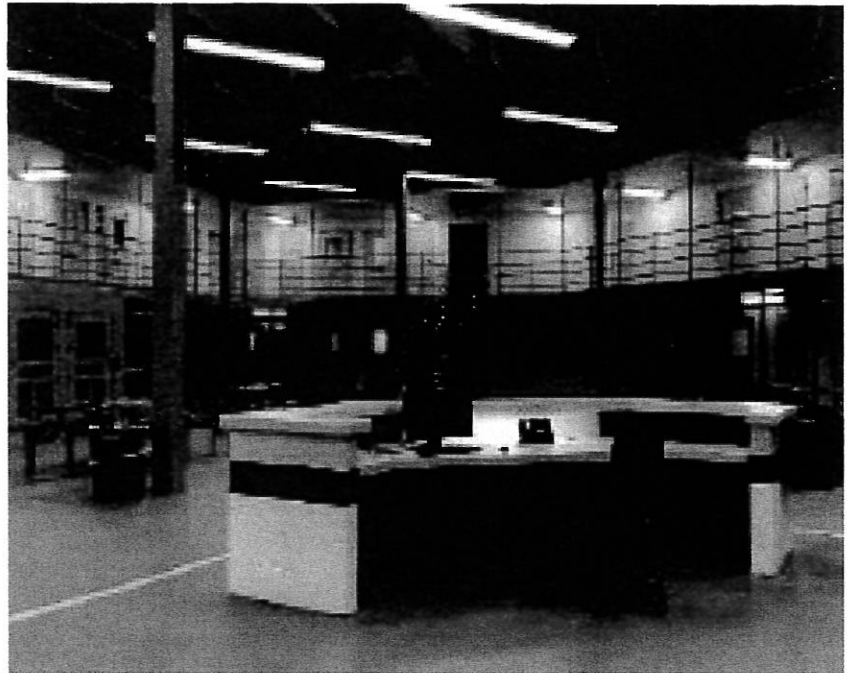
- General Architectural upgrades / improvements
- Structural design improvements
- Civil and Site Design Improvements, including utilities, fencing, grading, and drainage improvements.

PLAN IMPLEMENTATION

- Mechanical, Plumbing and Fire Protection design improvements.
- Electrical and Security design improvements
- These will meet all NYS Building Code and American with Disability Act (ADA) Requirements.

Deliverables:

- Drawing Package – Selected Design scope
- Project Manual (Front End Documents for bid procurement and technical specifications)



DESIGN PHASE

LaBella's Justice Team will provide the following Services during this scope of work to accommodate the required schedule and deliverables as agreed to during selection and negotiation of selected scopes of work for the facility. This stage will also require negotiation and approval of fee for the selected and determined scope of work requested, based on the required scope of work determined from the Master Plan.

Schematic Design (SD):

This will clearly indicate the improvements and construction anticipated for the project and provide sufficient information and alternatives so that clear direction for the subsequent phases can be determined. The SD deliverables will incorporate all items outlined in the Scope of Work decided upon from the Phase I determinations. This will include Architectural Plans and sometimes Civil/Site Plans with Schematic Design narrative materials in manual form for

Structural, Mechanical Electrical and Plumbing needs.

Review with NYS Commission of Correction

Review with local Code Enforcement

Design Development (DD):

This will provide and indicate definite design conclusions based on the approved SD framework. This will require decisions and agreements to proceed to the next phase of design Construction Documents (CD) and will have adequate supportive and explanatory information and details with additional narrative materials as necessary. This will include additional plans for all disciplines and outline specifications or material cutsheets that will be incorporated into the construction documents.

Review with NYS Commission of Correction

Review with local Code Enforcement

Construction Documents (CD):

The Construction Document drawings will be all deliverables for the overview of the project, including any Civil/Site, Structural, Architectural, Mechanical, Plumbing/Fire Protection, Electrical/Security plans, details, and schedules, along with the Project Manual (Specifications) on the general requirements and project management guidelines, detailed descriptions for materials, methods and standards for various construction aspects. This will be submitted for permitting and to ensure compliance with local regulations, state codes and agencies.

Submission and Approval with NYS Commission of Correction

Submission to local Code Enforcement for permitting.

PLAN IMPLEMENTATION

BIDDING PHASE

LaBella's Justice Team will provide assistance to the County for bidding and contractor solicitation / selection:

- Attend Pre-Bid Conference with contractors to provide project scope description to all prospective bidders.
- Respond to Contractor Request for Information (RFI's) and provide any Addendum information for responses to all bidders to provide an even playing field for all responders.
- Descope meeting with selected and determined low bidders to verify conformance with the documents and review eligibility with NYS Debarred list and OSHA compliance.
- Provide Letter Of Recommendation to Award to County for determined Responsive/Responsible Bidders.
- Coordination and review of necessary stages of construction with the County's selected Construction Manager.
- Review of Contractor Submittals and Shop Drawings for conformance with specifications and design intent.
- Review and respond to and Contractor Request for Information (RFI's) that may require clarification during construction.
- Respond to County, Construction Manager and Contractors with any Information Bulletins (IB) (Construction Bulletin (CB) or Field Directive (FD)) with a formal IB requesting a cost proposal, a directive to proceed with work as approved by the County and Facility, or a clarification with Supplemental Instruction as required through the Construction Phase of the Project.
- Review with the CM and County any Contractor Change Order Proposals and provide recommendations to the County / CM for action.
- Provide Punchlist walkthrough at determined substantial completion prior to County / Facility acceptance. This is typically 45 - 60 days prior to turn-over and close-out.
- Review all As-Built documentation and Project Close-out paperwork and O&M Manuals along with CM, County, and the Facility.
- Perform a final walkthrough and provide a write-up on any further deficiencies or lacking corrected work from the substantial completion punch list required. Provide paperwork to the County for acceptance of Project Completion prior to final payment and close-out of contracts.

CONSTRUCTION PHASE

LaBella's Justice Team will provide Basic Construction Administration Services during the Construction Phase of the project.

- Attend Bi-Weekly Construction meetings throughout the Construction Phase of the project. This may be a combination of on-site and remote attendance as determined by the County for the selected scope of work.





SECTION V

Cost Proposal

COUNTY OF ALBANY

PROPOSAL FORM

PROPOSAL IDENTIFICATION:

Title: Facility Conditions Assessment and Architectural Design/Construction Services
RFP Number: 2025-139

THIS PROPOSAL IS SUBMITTED TO:

Pamela O Neill, Purchasing Agent
Albany County Department of General Services
Purchasing Division
112 State Street, Room 820
Albany, NY 12207

1. The undersigned Proposer proposes and agrees, if this Proposal is accepted, to enter into a Contract with the owner in the form included in the Contract Documents to complete all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Proposal and in accordance with the Contract Documents.
2. Proposer accepts all of the terms and conditions of the Instructions to Proposers, including without limitation those dealing with the Disposition of Proposal Security. This Proposal may remain open for ninety (90) days after the day of Proposal opening. Proposer will sign the Contract and submit the Contract Security and other documents required by the Contract Documents within fifteen days after the date of County's Notice of Award.
3. In submitting this Proposal, Proposer represents, as more fully set forth in this Contract, that:

- (a) Proposer has examined copies of all the Contract Documents and of the following addenda: (If none, so state)

Date	Number
10/8/2025	#1
10/14/2025	#2

(receipt of all of which is hereby acknowledges) and also copies of the Notice to Proposers and the Instructions to Proposers;

- (b) Proposer has examined the site and locality where the Work is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations) and the conditions affecting cost, progress or performance of the Work and has made such independent investigations as Proposer deems necessary;

(c) This Proposal is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Proposer has not directly or indirectly induced or solicited any other Proposer to submit a false or sham Proposal; PROPOSER has not solicited or induced any person, firm or a corporation to refrain from Proposing; and Proposer has not sought by collusion to obtain for himself any advantage over any other Proposer or over the owner.

4. Proposer will complete the Work for the following prices(s): (Attach Proposal)
5. Proposer agrees to commence the Work within the number of calendar days or by the specific date indicated in the Contract. Proposer agrees that the Work will be completed within the number of Calendar days or by the specific date indicated in the contract.
6. The following documents are attached to and made a condition of this Proposal:
 - (a) Non-Collusive Bidding Certificate (Attachment "A")
 - (b) Acknowledgment by Bidder (Attachment "B")
 - (c) Vendor Responsibility Questionnaire (Attachment "C")
 - (d) Iranian Energy Divestment Certification (Attachment "D")

7. Communication concerning this Proposal shall be addressed to:

David L. Weller, AIA, CSI

300 State Street, Suite 201 Rochester, NY 14614

dweller@labellapc.com

Phone: 585-295-6298

8. Terms used in this Proposal have the meanings assigned to them in the Contract and General Provisions.

COUNTY OF ALBANY

COST PROPOSAL FORM

PROPOSAL IDENTIFICATION:

Title: Facility Conditions Assessment and Architectural Design/Constructions Services
RFP Number: 2025-139

Phase I

Lump Sum not to exceed cost for Facility Conditions Assessment \$ 296,134.00

Phase II

Include hourly rates of each specific discipline required by the projects listed:

Principal/Director Architect	\$ <u>218.00</u>
Principal/Director Engineer	\$ <u>218.00</u>
Project Architect	\$ <u>182.00</u>
Project Engineer	\$ <u>182.00</u>
Landscape Architect	\$ <u>158.00</u>
Civil Engineer	\$ <u>166.00</u>
Structural Engineer	\$ <u>166.00</u>
Environmental Engineer	\$ <u>137.00</u>
Mechanical Engineer	\$ <u>166.00</u>
Plumbing/Fire Protection Engineer	\$ <u>166.00</u>
Electrical Engineer	\$ <u>166.00</u>
CAD Designer	\$ <u>110.00</u>
Administrative/General Technical Assistant	\$ <u>79.00</u>

Reimbursable costs: Billed at the federal rates for mileage, actual costs for car rental, meals, hotel, postage, printing. Recommend Allowance of \$5,800.00

*Sub-Surface Utility Engineering / Ground Penetrating Radar: Recommended Allowance \$25,000

COUNTY OF ALBANY

COST PROPOSAL FORM

PROPOSAL IDENTIFICATION:

Title: Facility Conditions Assessment and Architectural Design/Constructions Services
RFP Number: 2025-139

COMPANY: LaBella Associates, D.P.C

ADDRESS: 300 State Street, Suite 201

CITY, STATE, ZIP: Rochester, NY 14614

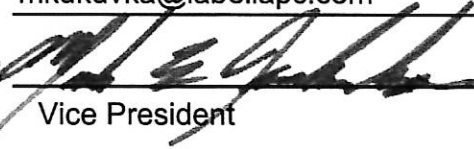
TEL. NO.: 585-454-6110

FAX NO.: 585-454-3066

FEDERAL TAX ID NO.: 16-1115731

REPRESENTATIVE: Mark E.Kukuvka, AIA

E-MAIL: mkukuvka@labellapc.com

SIGNATURE AND TITLE: 
Vice President

DATE 10/23/2025



SECTION VI

Mandatory Documentation

ATTACHMENT "A"
NON-COLLUSIVE BIDDING CERTIFICATE PURSUANT TO
SECTION 103-D OF THE NEW YORK STATE GENERAL MUNICIPAL LAW

A. By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organizations, under penalty of perjury, that to the best of knowledge and belief:

(1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.


(2) Unless otherwise required by law, the prices which have been quoted in this bid have not knowingly been disclosed by the bidder and will not knowingly be disclosed by the bidder, directly or indirectly, prior to opening, to any bidder or to any competitor.

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

A bid shall not be considered for award nor shall any award be made where (1), (2), and (3) above have not been complied with; provided, however, that in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons thereof. Where (1), (2), and (3) above have not been complied with, the bid shall not be considered for any award nor shall any award be made unless the head of the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customer of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning of paragraph "A" above.

B. Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, local law, and where such bid contains the certification referred to in paragraph "A" of this section, shall be deemed to have been authorized by the Board of Directors of the bidder, and such authorization shall be deemed to include the submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation


Signature

Vice President

Title

LaBella Associates, D.P.C

Company Name

10/20/2025

Date

**ATTACHMENT "B"
ACKNOWLEDGMENT BY PROPOSER**

If Individual or Individuals:

STATE OF _____)
COUNTY OF _____) SS.:

On this _____ day of _____, 20____, before me personally appeared _____ to me known and known to me to be the same person(s) described in and who executed the within instrument, and he (or they severally) acknowledged to me that he (or they) executed the same.


Notary Public, State of _____
Qualified in _____
Commission Expires _____

If Corporation:

STATE OF New York)
COUNTY OF Monroe) SS.:

On this 20th day of October, 2025, before me personally appeared Mark E. Kukuvka, AIA to me known, who, being by me sworn, did say that he resides at (give address) 300 State Street, Suite 201, Rochester, NY 14614; that he is the (give title) Vice President of the (name of corporation) LaBella Associates, D.P.C, the corporation described in and which executed the above instrument; that he knows the seal of the corporation, and that the seal affixed to the instrument is such corporate seal; that it was so affixed by order of the board of directors of the corporation, and that he signed his name thereto by like order.


KRISTINA M LEPEL
Notary Public, State of New York
No. 01LE6167008
Qualified in Monroe County
Commission Expires 6/29/2027


Notary Public, State of New York
Qualified in Monroe
Commission Expires 05/29/2027

If Partnership:

STATE OF _____)
COUNTY OF _____) SS.:

On the _____ day of _____, 20____, before me personally came _____, to me known to be the individual who executed the foregoing, and who, being duly sworn, did depose and say that he / she is a partner of the firm of _____ and that he / she has the authority to sign the same, and acknowledged that he / she executed the same as the act and deed of said partnership.

Notary Public, State of _____
Qualified in _____
Commission Expires _____

ATTACHMENT "C"
ALBANY COUNTY
VENDOR RESPONSIBILITY QUESTIONNAIRE

1. VENDOR IS: <input checked="" type="checkbox"/> PRIME CONTRACTOR			
2. VENDOR'S LEGAL BUSINESS NAME LaBella Associates, D.P.C.		3. IDENTIFICATION NUMBERS a) FEIN # 16-1115731 b) DUNS # 091670117	
4. D/B/A – Doing Business As (if applicable) & COUNTY FIELD:		5. WEBSITE ADDRESS (if applicable) https://labellapc.com/	
6. ADDRESS OF PRIMARY PLACE OF BUSINESS/EXECUTIVE OFFICE 300 State St. Suite 201 Rochester, NY 14614		7. TELEPHONE NUMBER (585) 454-6110	8. FAX NUMBER (585) 454-6110
9. ADDRESS OF PRIMARY PLACE OF BUSINESS/EXECUTIVE OFFICE <i>IN NEW YORK STATE, if different from above</i>		10. TELEPHONE NUMBER	11. FAX NUMBER
12. AUTHORIZED CONTACT FOR THE QUESTIONNAIRE Name Mark E. Kukuvka, AIA Title Vice President Telephone Number 585-454-6110 Fax Number 585-454-3066 e-mail mkukuvka@labellapc.com			
13. LIST ALL OF THE VENDOR'S PRINCIPAL OWNERS. Please refer to the following page for all Principal Owners/Officers			
a) NAME	TITLE	b) NAME	TITLE
c) NAME	TITLE	d) NAME	TITLE
A DETAILED EXPLANATION IS REQUIRED FOR EACH QUESTION ANSWERED WITH A "YES," AND MUST BE PROVIDED AS AN ATTACHMENT TO THE COMPLETED QUESTIONNAIRE. YOU MUST PROVIDE ADEQUATE DETAILS OR DOCUMENTS TO AID THE COUNTY IN MAKING A DETERMINATION OF VENDOR RESPONSIBILITY. PLEASE NUMBER EACH RESPONSE TO MATCH THE QUESTION NUMBER.			
14. DOES THE VENDOR USE, OR HAS IT USED IN THE PAST FIVE (5) YEARS, ANY OTHER BUSINESS NAME, FEIN, or D/B/A OTHER THAN THOSE LISTED IN ITEMS 2-4 ABOVE? List all other business name(s), Federal Employer Identification Number(s) or any D/B/A names and the dates that these names or numbers were/are in use. Explain the relationship to the vendor.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
15. ARE THERE ANY INDIVIDUALS NOW SERVING IN A MANAGERIAL OR CONSULTING CAPACITY TO THE VENDOR, INCLUDING PRICIPAL OWNERS AND OFFICERS, WHO NOW SERVE OR IN THE PAST ONE (1) YEARS HAVE SERVED AS:			
a) An elected or appointed public official or officer? <i>List each individual's name, business title, the name of the organization and position elected or appointed to, and dates of service</i>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
b) An officer of any political party organization in Albany County, whether paid or unpaid? <i>List each individuals name, business title or consulting capacity and the official political position held with applicable service dates.</i>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

LABELLA ASSOCIATES DPC OFFICERS

Name	Title	Office Location
Steven Metzger, PE	Chair of the Board of Directors	Rochester, NY
Steven Metzger, PE	Chief Executive Officer	Rochester, NY
Jeffrey Roloson, RA	President	Rochester, NY
Vacant	Executive Vice President	-----
Michael Winderl, PE	Chief Operating Officer	Rochester, NY
Robert Pepe	Chief Financial Officer	Rochester, NY
Brian Miller, PE	Secretary	Rochester, NY
Jeffrey Roloson, RA	Treasurer	Rochester, NY
Bradley Bartholomew, RA	Vice President of Architecture	Charlotte, NC
Daniel Pieters, RA	Vice President of Architecture	Rochester, NY
Keith Garbrick, PE	Vice President of Engineering	Charlotte, NC
Steven Longway, PE	Vice President of Engineering	Rochester, NY
Susan Matzat, PE	Vice President of Engineering	Rochester, NY
Brian Miller, PE	Vice President of Engineering	Rochester, NY



LABELLA ASSOCIATES DPC OFFICERS

Name	Title	Office Location
Timothy Webber, PE	Vice President of Engineering	Rochester, NY
Christopher Locke, PLS	Vice President of Land Surveying	Rochester, NY
James A. Rymph, LA	Vice President of Landscape Architecture	Latham, NY
Jennifer Gillen, PG	Vice President of Geology	Rochester, NY
John Thierfelder	Vice President of Program Management	Binghamton, NY
Gregory Senecal, CHMM	Vice President of Environmental Consulting and Construction	Rochester, NY

SUBSIDIARIES & AFFILIATED ENTITIES

Type	Name	EIN	Status
Professional Corporation	LaBella Associates, P.C.	36-4806143	Active
Corporation	Aztech Technologies, Inc.	16-1536343	Active
Corporation	Highland Technical Services, Inc.	63-1211635	Active
Corporation	Joyce Engineering, Inc.	55-0633095	Inactive
Limited Liability Company	LaBella Environmental, LLC	32-0413322	Active
Limited Liability Company	Chazen Engineering Consultants, LLC	81-2787654	Active
Corporation	Stuart I. Brown Associates, Inc.	16-1086518	Inactive
Assumed Name	ODELL	N/A	Active
Assumed Name	ODELL Architecture	N/A	Active
Assumed Name	ODELL, a LaBella Company	N/A	Active
Professional Corporation	LaBella Land Services, P.C.	93-2929697	Active

16.	<p>WITHIN THE PAST (5) YEARS, HAS THE VENDOR, ANY INDIVIDUALS SERVING IN MANAGERIAL OR CONSULTING CAPACITY, PRINCIPAL OWNERS, OFFICERS, MAJOR STOCKHOLDER(S) (10% OR MORE OF THE VOTING SHARES FOR PUBLICLY TRADED COMPANIES, 25% OR MORE OF THE SHARES FOR ALL OTHER COMPANIES), AFFILIATE OR ANY PERSON INVOLVED IN THE BIDDING OR CONTRACTING PROCESS:</p> <p>a) 1. been suspended, debarred or terminated by a local, state or federal authority in connection with a contract or contracting process;</p> <p>2. been disqualified for cause as a bidder on any permit, license, concession franchise or lease;</p> <p>3. entered into an agreement to a voluntary exclusion from bidding/contracting;</p> <p>4. had a bid rejected on an Albany County contract for failure to comply with the MacBride Fair Employment Principles;</p> <p>5. had a low bid rejected on a local, state or federal contract for failure to meet statutory affirmative action or M/WBE requirements on a previously held contract;</p> <p>6. had status as a Women's Business Enterprise, Minority Business Enterprise or Disadvantaged Business Enterprise, de-certified, revoked or forfeited;</p> <p>7. been subject to an administrative proceeding or civil action seeking specific performance or restitution in connection with any local, state or federal government contract;</p> <p>8. been denied an award of a local, state or federal government contract, had a contract suspended or had a contract terminated for non-responsibility; or</p> <p>9. had a local, state or federal government contract suspended or terminated for cause prior to the completion of the term of the contract.</p> <p>b) been indicted, convicted, received a judgment against them or a grant of immunity for any business-related conduct constituting a crime under local, state or federal law including but not limited to, fraud extortion, bribery, racketeering, price-fixing, bid collusion or any crime related to truthfulness and/or business conduct?</p> <p>c) been issued a citation, notice, violation order, or are pending an administrative hearing or proceeding or determination of violations of:</p> <p>1. federal, state or local health laws, rules or regulations.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
17.	<p>IN THE PAST THREE (3) YEARS, HAS THE VENDOR OR ITS AFFILIATES 1 HAD ANY CLAIMS, JUDGMENTS, INJUNCTIONS, LIENS, FINES OR PENALTIES SECURED BY ANY GOVERNMENTAL AGENCY?</p> <p>Indicate if this is applicable to the submitting vendor or affiliate. State whether the situation(s) was a claim, judgment, injunction, lien or other with an explanation. Provide the name(s) and address(es) of the agency, the amount of the original obligation and outstanding balance. If any of these items are open, unsatisfied, indicate the status of each item as "open" or "unsatisfied."</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
18.	<p>DURING THE PAST THREE (3) YEARS, HAS THE VENDOR FAILED TO:</p> <p>a) file returns or pay any applicable federal, state or city taxes? <i>Identify the taxing jurisdiction, type of tax, liability year(s), and tax liability amount the vendor failed to file/pay and the current status of the liability.</i></p> <p>b) file returns or pay New York State unemployment insurance? <i>Indicate the years the vendor failed to file/pay the insurance and the current status of the liability.</i></p> <p>c) Property Tax <i>Indicate the years the vendor failed to file.</i></p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
19.	<p>HAVE ANY BANKRUPTCY PROCEEDINGS BEEN INITIATED BY OR AGAINST THE VENDOR OR ITS AFFILIATES 1 WITHIN THE PAST SEVEN (7) YEARS (WHETHER OR NOT CLOSED) OR IS ANY BANKRUPTCY PROCEEDING PENDING BY OR AGAINST THE VENDOR OR ITS AFFILIATES REGARDLESS OR THE DATE OF FILING?</p> <p>Indicate if this is applicable to the submitting vendor or affiliate. If it is an affiliate, include the affiliate's name and FEIN. Provide the court name, address and docket number. Indicate if the proceedings have been initiated, remain pending or have been closed. If closed, provide the date closed.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
20.	<p>IS THE VENDOR CURRENTLY INSOLVENT, OR DOES VENDOR CURRENTLY HAVE REASON TO BELIEVE THAT AN INVOLUNTARY BANKRUPTCY PROCEEDING MAY BE BROUGHT AGAINST IT? Provide financial information to support the vendor's current position, for example, Current Ration, Debt Ration, Age of Accounts Payable, Cash Flow and any documents that will provide the agency with an understanding of the vendor's situation.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>

21. IN THE PAST FIVE (5) YEARS, HAS THE VENDOR OR ANY AFFILIATES: Yes No

a) defaulted or been terminated on, or had its surety called upon to complete, any contract (public or private) awarded;

Indicate if this is applicable to the submitting vendor or affiliate. Detail the situation(s) that gave rise to the negative action, any corrective action taken by the vendor and the name of the contracting agency.

1 "Affiliate" meaning: (a) any entity in which the vendor owns more than 50% of the voting stock; (b) any individual, entity or group of principal owners or officers who own more than 50% of the voting stock of the vendor; or (c) any entity whose voting stock is more than 50% owned by the same individual, entity or group described in clause (b). In addition, if a vendor owns less than 50% of the voting stock of another entity, but directs or has the right to direct such entity's daily operations, that entity will be an "affiliate" for purposes of this questionnaire.

Attachment "D"
Certification Pursuant to Section 103-g
Of the New York State
General Municipal Law

- A. By submission of this bid/proposal, each bidder/proposer and each person signing on behalf of any bidder/proposer certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the New York State Finance Law.
- B. A Bid/Proposal shall not be considered for award, nor shall any award be made where the condition set forth in Paragraph A above has not been complied with; provided, however, that in any case the bidder/proposer cannot make the foregoing certification set forth in Paragraph A above, the bidder/proposer shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefor. Where Paragraph A above cannot be complied with, the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid/proposal is made, or his designee, may award a bid/proposal, on a case by case business under the following circumstances:
1. The investment activities in Iran were made before April 12, 2012, the investment activities in Iran have not been expanded or renewed after April 12, 2012, and the Bidder/Proposer has adopted, publicized and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or
 2. The political subdivision makes a determination that the goods or services are necessary for the political subdivision to perform its functions and that, absent such an exemption, the political subdivision would be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.



Signature

Vice President

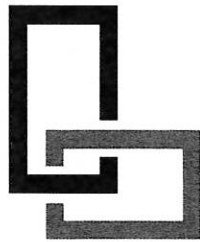
Title

October 20, 2025

Date

LaBella Associates, D.P.C

Company Name



LaBella

Powered by partnership.

WWW.LABELLAPC.COM

