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COUNTY OF ALBANY  
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GERALD A. ENGSTROM JR.,  
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***Exhibit A***  
**LIST OF NON-REFERRAL ITEMS TO THE ALBANY COUNTY PLANNING BOARD**  
**APRIL 2023**

From the Planning Board and/or Planning and Economic Development Department:

Minor Site Plans for:

1. Temporary tents
2. Change in tenant or use
3. Storage sheds in all zoning categories except when there is a change to curb cuts on county or state roads
4. Façade changes to existing buildings
5. Replacement of wall signs on existing building

From the Zoning Board of Appeals and/or Planning and Economic Development Department:

1. Area Variances (i.e. yard setbacks, lot width, lot frontage) that relate to existing or proposed residential structures only, and are for the following types of construction or remodeling:
  - a. Additions
  - b. Decks
  - c. Swimming Pools
  - d. Sheds
  - e. Replacement of mobile homes, except those where a driveway has access to a county or state road
  - f. garages, except those where a driveway has access to a county or state road
2. ***Area Variance related to signage,***
  - a. ***Installation/replacement of free standing signs or changes to the existing signs including the ones that may require an area variance from the Town/City/Village, as long as the signs do not cause existing and/or proposed site visibility or pedestrian obstruction to the road or located in a County/ DOT ROW.***
  - b. ***Signs that may require variance for internal or external illumination***

- c. Proposal for new signs or change in square footage for existing signs that are wall/building mounted.*
- 3. Use Variances for relocation of businesses within the same building.
- 4. *Accessory Structure - EV Charging Stations*
- 5. *Chickens – Special Use Permit and Variance to have chickens*
- 6. *Lot Line Adjustment that is,*
  - a. Not a part of subdivision review*
  - b. Does not create land lock parcels*
  - c. Does not create any land disturbance (disturbance over one acre will require a SWPPP review)*
- 7. *Fences (unless it is corner lot due to possible site distance issues)*

*The Albany County Planning Board requires the Town/City/Village to send a summary list of all non-referrals showing project name, type of action, and location within 30 days of approval.*