



DANIEL P. McCOY  
COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT OF GENERAL SERVICES  
PURCHASING DIVISION  
112 STATE STREET, ROOM 1000  
ALBANY, NEW YORK 12207-2021  
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA  
COMMISSIONER OF GENERAL SERVICES

KAREN A. STORM  
PURCHASING AGENT

## MEMORANDUM

**TO:** Lisa M. Ramundo, Commissioner  
Public Works Department

**FROM:** Karen Storm *K. Storm*  
Purchasing Agent

**DATE:** February 28, 2020

**RE:** RFP #2020-026 CR402/CR404 Culvert Replacement  
Design & Construction Inspection Services  
Project #20-C557

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I am in receipt of your recommendation to award the aforementioned Request for Proposals to Foit-Albert Associates in the amount of \$168,150.00.

I have reviewed your scoring sheets and believe that you have performed a thorough evaluation of the proposal(s) submitted. I have no objection to the selection of Foit-Albert Associates for an award.

Please obtain the necessary contract approval of the County Legislature, so that we may issue a Notice of Award to the successful proposer.