



## Division of Criminal Justice Services

**ANDREW M. CUOMO**  
Governor

**MICHAEL C. GREEN**  
Executive Deputy Commissioner

March 22, 2021

The Honorable David Soares  
Albany County District Attorney  
6 Lodge Street, 4th Floor  
Albany, NY 12207

Chief Eric Hawkins  
Albany Police Department  
170 Henry Johnson Blvd.  
Albany, NY 12201

### **Re: Gun Involved Violence Elimination (GIVE) SFY 2021-22**

Dear District Attorney Soares and Chief Hawkins,

Thank you for your continued partnership with the NYS Division of Criminal Justice Services (DCJS) in administering the Gun Involved Violence Elimination (GIVE) Initiative. GIVE continues to be a critical component of New York's shooting and homicide reduction strategy, and DCJS continuously strives to strengthen our programs and partnerships with GIVE jurisdictions.

Subject to available appropriation from the enacted state budget for Fiscal Year 2021-22, approximately \$13.3 million dollars is expected to be made available to support the statewide GIVE Initiative in the coming year. As such, participating GIVE agencies in Albany County are eligible to receive a total of up to \$759,829 in awards for the contract period July 1, 2021 to June 30, 2022.

We recognize that the tumultuous events of this past year have been extraordinarily challenging for local public safety agencies. In order to provide funding for the grant contract term beginning July 1, 2021 as efficiently and effectively as possible, we have streamlined the administrative requirements of the annual GIVE Comprehensive Plan. Funding will be provided to jurisdictions for GIVE programs and services and will be distributed to all partner agencies within the county in the same manner and amounts as in the current contract. Please see *Gun Involved Violence Elimination (GIVE) Award Amounts 2020-21 and 2021-22* below for award amounts being made available to each participating partner in your jurisdiction.

As you know, DCJS utilizes a deliberate process to make GIVE funding allocations, with a focus on awarding funds to support the successful implementation of evidence-based crime reduction strategies. Prior to the execution of grant contracts, DCJS is requiring existing GIVE jurisdictions to submit answers to the questions found below in *GIVE 2021-22 Funding Requirements* and to complete and submit one updated budget (see Attachment: 2021-2022 GIVE Initiative Budget Worksheet) and complete a narrative justification response that includes all funded partnership agencies receiving an award in your jurisdiction.

Responses to questions and the budget worksheet and narrative justification must be submitted to DCJS via email at [GIVE@dcjs.ny.gov](mailto:GIVE@dcjs.ny.gov) by 4/15/2021. It is important to include the name



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of your jurisdiction and indicate the partner agency in the subject line of the email. Submissions from jurisdictions should be the result of a collaboration among community stakeholders. Responses will be reviewed and if necessary, DCJS will contact you with questions or return the documents to grantees for any recommended revisions.

Individual award notices will be sent to your partner agencies following enactment of the SFY 2021-22 budget. All grantees are expected to adhere to existing GIVE strategies as detailed in the attached reference document *SFY 2020-21 GIVE Guidance and Funding*, and to comply with GIVE contract requirements for the contract term July 1, 2021 through June 30, 2022. If you would like a copy of your GIVE Strategy submitted last year to DCJS for reference, please email the DCJS Office of Public Safety (OPS) at [GIVE@dcjs.ny.gov](mailto:GIVE@dcjs.ny.gov).

As always, DCJS staff are available to answer any questions you may have regarding the GIVE initiative and funding. Please contact the DCJS Office of Public Safety (OPS) at [GIVE@dcjs.ny.gov](mailto:GIVE@dcjs.ny.gov) for information and assistance regarding the GIVE program. If you have any contract or funding related questions, please contact David Martin in the DCJS Office of Program Development and Funding (OPDF) at (518) 485-9607, or by e-mail at [David.Martin@dcjs.ny.gov](mailto:David.Martin@dcjs.ny.gov).

Thank you for all you do to enhance public safety. DCJS remains committed to working with you in our continued efforts to safeguard the health and safety of all New York residents and visitors.

Very truly yours,

A handwritten signature in blue ink that reads "Michael C. Green".

Michael C. Green  
Executive Deputy Commissioner

Enclosures (2):

- *GIVE Award Amounts 2020-21 and 2021-22*
- *GIVE 2021-22 Funding Requirements*

Attachments (2):

- #1 - *GIVE Budget Worksheet*
- #2 - *SFY 2020-21 GIVE Guidance and Funding Document* – Provided for reference and information

cc: Dave Martin, DCJS  
Raymond Neves, DCJS  
Craig Apple, Albany County Sheriff's Office  
William Connors, Albany County Probation



## Gun Involved Violence Elimination (GIVE) Award Amounts 2020-21 and 2021-22

Implementing Agency		Award Amount
<b>Albany</b>		<b>\$759,829</b>
	Albany PD	\$386,084
	District Attorney	\$236,740
	Probation	\$137,005
<b>Broome</b>		<b>\$391,243</b>
	Binghamton PD	\$231,285
	District Attorney	\$83,881
	Sheriff's Office	\$76,077
<b>Chautauqua</b>		<b>\$193,463</b>
	Jamestown PD	\$72,221
	District Attorney	\$83,306
	Probation	\$10,500
	Sheriff's Office	\$27,436
<b>Dutchess</b>		<b>\$343,669</b>
	City of Poughkeepsie PD	\$168,367
	District Attorney	\$150,302
	Sheriff's Office	\$15,000
	Probation	\$10,000
<b>Erie</b>		<b>\$1,958,847</b>
	Buffalo PD	\$623,844
	District Attorney	\$927,556
	Sheriff's Office	\$176,245
	Probation	\$231,202
<b>Monroe</b>		<b>\$1,789,755</b>
	Rochester PD	\$676,146
	District Attorney	\$570,997
	Sheriff's Office	\$257,000
	Probation	\$285,612



<b>Nassau</b>		<b>\$861,743</b>
	Nassau County PD	\$306,533
	District Attorney	\$109,326
	Sheriff's Office	\$22,000
	Probation	\$192,084
	Hempstead PD	\$231,800
<b>Niagara</b>		<b>\$647,376</b>
	Niagara Falls PD	\$326,202
	District Attorney	\$167,405
	Sheriff's Office	\$87,049
	Probation	\$66,720
<b>Oneida</b>		<b>\$645,955</b>
	Utica PD	\$282,585
	District Attorney	\$338,350
	Sheriff's Office	\$500
	Probation	\$24,520
<b>Onondaga</b>		<b>\$1,240,831</b>
	Syracuse PD	\$500,000
	District Attorney	\$323,782
	Sheriff's Office	\$277,241
	Probation	\$139,808
<b>Orange</b>		<b>\$848,513</b>
	City of Newburgh PD	\$364,284
	District Attorney	\$300,318
	Sheriff's Office	\$62,975
	Middletown PD	\$15,250
	Probation	\$105,686
<b>Rensselaer</b>		<b>\$422,587</b>
	Troy PD	\$197,027
	District Attorney	\$139,453
	Probation	\$86,107
<b>Rockland</b>		<b>\$107,146</b>
	Spring Valley PD	\$71,146
	District Attorney	\$25,500
	Probation	\$10,500



<b>Schenectady</b>		<b>\$785,275</b>
	Schenectady PD	\$354,142
	District Attorney	\$257,348
	Sheriff's Office	\$83,120
	Probation	\$90,665
<b>Suffolk</b>		<b>\$993,861</b>
	Suffolk County PD	\$361,964
	District Attorney	\$511,787
	Sheriff's Office	\$65,959
	Probation	\$54,151
<b>Ulster</b>		<b>\$240,320</b>
	Kingston PD	\$82,500
	District Attorney	\$80,525
	Sheriff's Office	\$25,295
	Probation	\$52,000
<b>Westchester</b>		<b>\$1,080,968</b>
	Yonkers PD	\$307,721
	Mount Vernon PD	\$192,260
	District Attorney	\$425,255
	Dept of Public Safety	\$69,972
	Probation	\$85,760
<b>TOTAL</b>		<b>\$13,311,381</b>



## **2021-22 Gun Involved Violence Elimination (GIVE) Requirements for Funding**

To provide funding for the grant contract term beginning July 1, 2021 as efficiently and effectively as possible, we have streamlined the administrative requirements of the annual GIVE Comprehensive Plan for 2021-22. To receive funding, GIVE grantees will be required to: 1) submit answers to questions pertaining to the implementation of GIVE during 2020-21 and plans for 2021-22; and 2) Complete and submit one Budget Worksheet and narrative justification that includes each partnership agency. Instructions are provided below:

### **INSTRUCTIONS:**

Responses to questions below for your jurisdiction and a budget worksheet (see Attachment: GIVE Budget Worksheet) including each partnership agency must be submitted to DCJS via email at [GIVE@dcjs.ny.gov](mailto:GIVE@dcjs.ny.gov) by 4/15/2021. Please prepare answers to questions in a Word Document and include the name of the County and Contact Information at the top of the page.

It is important that the email submission(s) include the name of your jurisdiction and indicate the partner agency in the subject line of the email. Responses will be reviewed and if necessary, DCJS will contact you with questions and return documents to grantees for any recommended revisions.

### **Narrative Questions:**

1. Describe the underlying issues that contributed to your jurisdiction's shooting or aggravated assault problem in GIVE VII (July 1, 2020 through July 1, 2021) and provide data to support your claims.
2. Provide an analysis of the challenges faced in implementing your jurisdiction's GIVE VII (July 1, 2020 through June 30, 2021) Comprehensive plan. Specifically describe how COVID and other factors affected implementation and provide relevant data to support your assessment.
3. Describe how you will update your comprehensive GIVE VIII plan to address both the underlying issues identified in Question #1 and the factors that affected implementation of your GIVE VII plan identified in Question #2.
4. Describe how you will include all appropriate community stakeholders into your comprehensive GIVE plan for GIVE VIII (July 1, 2021 through June 30, 2022).

**Jurisdictions where Probation Departments are an existing partner, Probation Directors must also respond to Question #5:**



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5. Describe the strategies and techniques which your probation department will utilize in the investigation and supervision of GIVE probationers. These strategies may include, but not be limited to:

- Cognitive Behavioral Intervention
- Employment Readiness Programs
- Client Dosage/Engagement
- GPS or other Electronic Monitoring
- Collaboration with GIVE partner agencies
- Community Engagement/Procedural Justice
- Other

Probation Director's should refer to State Director's Memorandum #2020-1 "Supervision Strategies to Manage the High-Risk Probationer" for further information.

### **Budget Worksheet and Narrative Justification Preparation:**

Use the attached GIVE Budget Worksheet to complete the budgets for each participating agency within the jurisdiction. In addition to completing the Budget Worksheet, please submit a narrative justification in a Word Document, in the name of County at the top of the page.

Note: One GIVE Initiative Budget worksheet (See Attachment 1: *GIVE Budget Worksheet*) and a narrative justification response, must be submitted for each jurisdiction requesting funding. Each agency is required to complete the appropriate section of the budget spreadsheet that references their agency, and must outline the specific budget requested to support each one of the evidence-based strategy categories listed in the budget spreadsheet with appropriate justification for each in a required budget narrative. Any requests for funded personnel must also be detailed in the "personnel" section of the budget spreadsheet, including salary and fringe costs.

When developing their budget narratives, jurisdictions are encouraged to use the below budget checklist to ensure that all information has been submitted to support the budget request. See attached SFY 2020-21 *GIVE Guidance and Funding* Document for allowable expenses and information.

- Does the budget request(s) comply with the funding restrictions set forth in the GIVE Plan Proposal Guidance document?
- Did each agency within the eligible jurisdiction complete the individual agency budget section on the combined county budget worksheet for the 12-month budget cycle?
- Are budget lines directly related to program institutionalization and sufficiently justified?
- Is there a clear relationship between the budgeted items and resource requirements identified in the submitted responses for your GIVE 2021-22 plan?
- Are the roles of budgeted personnel well defined and essential to the strategy to reduce shootings and homicides, or aggravated assaults where applicable?



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- Is the time allotment specified for proposed personnel commensurate with the amount of funding requested for that position?
- Are non-personnel service items essential and directly related to the GIVE Strategy?
- Are budgeted amounts reasonable and calculated based on adequate supporting detail (e.g., number of hours worked, hourly rates, percent-of-effort (FTEs), fringe rates, unit costs, etc.)?
- Is there sufficient detail about requests for overtime to conduct operations?

As stated above, one GIVE Initiative Budget worksheet (see Attachment) along with a complete narrative justification budget response, must be submitted for each jurisdiction requesting funding. Each agency is required to complete the appropriate section of the budget spreadsheet that references their agency, and must outline the specific budget requested to support each one of the evidence-based strategy categories listed in the budget spreadsheet with appropriate justification for each in a required budget narrative.

**Attachment #1:** SFY 2020-21 *GIVE Guidance and Funding* Document for reference and information

**Attachment #2:** *GIVE Budget Worksheet* (Note: Also, submit a separative narrative justification document to accompany this Worksheet)