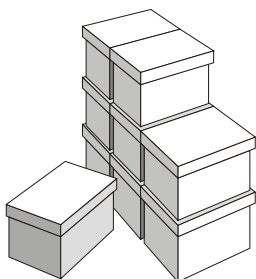


BRUCE A. HIDLEY
COUNTY CLERK



ALBANY COUNTY
HALL OF RECORDS
ALBANY COUNTY CLERK

CRAIG A. CARLSON
DEPUTY COUNTY CLERK

Cover Letter

To: Hon. Dan McCoy, County Executive
Hon. Joanne Cunningham, Chairwoman, County Legislature
From: Bruce A. Hidley, County Clerk
Subject: Request for permission to enter into contracts with New York State Industries for the Disabled, Inc.
Date: February 21, 2024

Honorable Chairwoman Cunningham:

The County Clerk and the Albany County Hall of Records, in partnership with the City of Watervliet, are seeking authorization to enter into two contracts with New York State Industries for the Disabled, Inc in the amounts of \$164,724.00 and \$101,013.25. These contracts are for the digitization of records as part of the awarded New York State Local Government Efficiency grant that was accepted in Resolution 677 of 2024.

We have received a number of these discretionary grants since 1989 for various digitization projects, including the Albany County Clerk's Office's Pistol Permits and Appropriation Maps, the digitizing and indexing of the Town of Colonie's Vital Records, Contracts, and Payroll Records, the digitization and indexing of the Town of Guilderland's Vital Records, Town Board Meeting Minutes, and Payroll Records, and the Village of Menands' Vital Records, Village Board Meeting Minutes, and Payroll Records.

The Albany County Hall of Records, in partnership with the County's IT Department, and the City of Watervliet, will be utilizing this grant money to assist with the digitization and indexing of the Albany County Deed Books, along with the Vital Records, Oaths of Office, Ordinance Books, and City Council Meeting Minutes for the City of Watervliet. The newly digitized records will be stored on Albany County's Laserfiche Rio Electronic Content Management System. This will result in greater security and ease of access for and to these essential records as Albany County continues to fulfill its commitment to Shared Services.

Thank you for your attention to this matter and please feel free to contact me if I can provide any further information.

Cc: Dennis A. Feeney, Majority Leader
Frank A. Mauriello, Minority Leader
Rebekah Kennedy, Esq. Majority Counsel
James Curran, Esq. Minority Counsel