



DANIEL P. McCOY  
County Executive

ELIZABETH F. WHALEN, MD, MPH  
Commissioner of Health

**DEPARTMENT OF HEALTH**  
COUNTY OF ALBANY  
175 GREEN STREET  
ALBANY, NEW YORK 12202

*The Dr. John J.A. Lyons*  
ALBANY COUNTY HEALTH FACILITY  
(518) 447-4580 FAX (518) 447-4698

MARIBETH MILLER, BSN, MS  
Assistant Commissioner for Public Health

SHANNA F. WITHERSPOON, MPA  
Assistant Commissioner Finance and Administration

September 16, 2022

Dear Ms. Riley,

Albany County Department of Health is requesting an extension for SHSP-19. Please review below the justification for the requested changes.

- To date, \$267,493.60 of the \$331,171.00 budget has been expended.
- The following projects have been completed:
  - Utilizing risk assessments, conduct target hardening measures and/or enhance security at CI/KR and/or mass gathering events.
  - Ensure medical resiliency and continuity of operations at healthcare facilities.
  - Strengthen networking infrastructure by upgrading outdated infrastructure and introducing technologies that vastly improve security within State and local government agencies.
- The following projects are not completed:
  - Conduct allowable planning activities for public health preparedness, training and outreach. *Citizen Corp planning activities have been delayed due to ongoing COVID-19 response activities.*
  - The development and implementation of a training program, in order to test capabilities and evaluate gaps. *Notification drills are conducted quarterly to identify gaps and needed updates to activate/notify personnel for emergency response. Other exercises have been on pause while Albany County DOH remains in active COVID-19 response.*
- Additional supplies are needed to conduct training and exercises that incorporate best practices learned through the COVID-19 response and test new processes with Citizen Corp members and MRC volunteers. Previous stock was either depleted or requires replacement after 3 years of COVID-19 response activities.
- For all equipment needs, Albany County Department of Health will reference FEMA Authorized Equipment List number <https://www.fema.gov/grants/guidance-tools/authorized-equipment-list>
- Please note that this project has not been started and will commence upon approval (10/2022) and be completed by 8/31/2023. The project includes providing training to Citizen Corp members and MRC volunteers and then conducting exercises at sites across the County to assess efficiencies, challenges and opportunities.

Thank you for reviewing and considering this request. You may contact me at [tricia.bulatao@albanycountyny.gov](mailto:tricia.bulatao@albanycountyny.gov) or at 518.447.4670 as needed to discuss further.

Sincerely,

Tricia L. Bulatao

Director of Public Health Emergency Preparedness & Performance Management