



# County of Albany

Harold L. Joyce  
Albany County Office  
Building  
112 State Street - Albany,  
NY 12207

## Legislation Text

File #: TMP-4882, Version: 1

### REQUEST FOR LEGISLATIVE ACTION

#### Description (e.g., Contract Authorization for Information Services):

Request for Permission to Accept the New York State LGRMIF Shared Services grant funds and amend the Hall of Records budget in the amount of \$149,293.

Date: 11/27/2023  
Submitted By: Bruce Hidley  
Department: Hall of Records  
Title: County Clerk  
Phone: 518-487-5141  
Department Rep.  
Attending Meeting: Craig Carlson/Ricardo Wright-Ramos

#### Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) [Click or tap here to enter text.](#)

### CONCERNING BUDGET AMENDMENTS

#### Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel

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- Personnel Non-Individual
- Revenue

Increase Account/Line No.: A91411.4046  
Source of Funds: New York State Grant  
Title Change: Click or tap here to enter text.

**CONCERNING CONTRACT AUTHORIZATIONS**

**Type of Contract:**

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Acceptance  
Submission Date Deadline 3/11/2023

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

**Contract Terms/Conditions:**

Party (Name/address):  
New York State Education Department

Additional Parties (Names/addresses):  
Grants Finance  
Room 510W, Education Department  
The University of the State of New York  
Albany, NY 12207

Amount/Raise Schedule/Fee: \$149,293  
Scope of Services: Digitization and storage of records for the Hall of Records and the Village of Menands.

Bond Res. No.: Click or tap here to enter text.  
Date of Adoption: Click or tap here to enter text.

**CONCERNING ALL REQUESTS**

Mandated Program/Service: Yes  No   
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes  No   
Anticipated in Current Budget: Yes  No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.  
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: A91411.4046  
Appropriation Amount: \$149,293

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.  
State: 100%  
County: Click or tap here to enter text.  
Local: Click or tap here to enter text.

Original Awarding Agency / Funder:

New York State Education Department

New York State Pass-Through Agency (if applicable):

Click or tap here to enter text.

Term

Term: (Start and end date) 07/01/2023-06/30/2024  
Length of Contract: 1 Year

Impact on Pending Litigation

If yes, explain: Yes  No   
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Resolution #493  
Date of Adoption: 12/05/2022

**Justification:** (state briefly why legislative action is requested)

We are requesting permission to accept grant funding in order to digitize and make available records for both the Albany County Hall of Records and the Village of Menands as part of the ongoing Albany County Shared Services program. We are also requesting a budget amendment in order to make the funds available to pay the vendors for this grant project.