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EMMA L. TEAGUE
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SHANNON L. COFFIL
DEPUTY COMMISSIONER

February 28, 2025

Honorable Joanne Cunningham
Chairwoman, Albany County Legislature
112 State Street, Room 710
Albany, New York 12207

Dear Chairwoman Cunningham,

Attached please find the RLA to approve the contract with Health Insurance Solutions Incorporated as the Administrator for the Albany County Prescription Drug Plan for employees.

Health Insurance Solutions Inc. was the selected bidder through the RFP process. Attached please find the recommendation from our benefits consultant, which includes the RFP score charts and summary analysis.

Please feel free to contact me with any additional questions you may have.

Sincerely,

Shannon Coffil

Deputy Commission of Albany County Human Resources

Cc: Hon. Dennis Feeney, Majority Leader
Hon. Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
James Curran, Esq. Minority Counsel