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DAVID M. LATINA  
COMMISSIONER

SCOTT D. ALLARDICE  
DEPUTY COMMISSIONER

To: Pam O Neill, Purchasing Agent

From: David M. Latina, Commissioner

Date: December 4, 2025

Re: RFQ 2025-159 Toyota Prius Plug-in Hybrid SE

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I've reviewed the two (2) quotes received for RFQ 2025-159 Form A (Single OEM Specific Make/Model): Mini-Bid Request to purchase fifteen (15) Toyota Prius Plug-in Hybrid SE. I recommend awarding the contract to Romeo Toyota as the lower of the two quotes at \$516,589.20.

If you need any further information or have any questions, please feel free to contact me.

DML:tas